

The Country Fair
Sponsored by the Otisville Lions Club & Cornell Cooperative Extension Orange County
July 25, 26, 27, & 28, 2024

Thursday & Friday 5pm to 10 pm ~ Saturday 9am to 10pm ~ Sunday 9am to 9pm
Fair address: Education Center & 4H Park, 300 Finchville Turnpike, Otisville, NY 10963

RULES & REGULATIONS
“PLEASE READ CAREFULLY”

FOOD & GAME VENDORS

1. Application, payment, signed waiver of release, and insurance certificate (application packet) must be received by June 25, 2024. If the application packet is not received by the due date your booth space/food items will be given to the next vendor on the waiting list. NO EXCEPTIONS. DO NOT SEND UNTIL YOUR APPLICATION PACKET HAS ALL THE REQUIRED PAPERS. INCOMPLETE APPLICATIONS WILL BE RETURNED WHICH MAY CAUSE YOU TO LOSE YOUR BOOTH SPACE.
2. Vendors must have the following insurance certificate requirements: Comprehensive General Liability with limits not less than \$1,000,000/occurrence, \$1,000,000/personal & adv injury and \$2,000,000/policy aggregate. **Certificate Holder: The Country Fair, P.O. Box 24, Otisville, NY 10963.** Please be sure your agent checks the appropriate box on the ACORD certificate to indicate Additional Insured applies. **Additional Insured: Otisville Lions Club, P.O. Box 24, Otisville, NY 10963, and Cornell Cooperative Extension Orange County, 300 Finchville Turnpike, Otisville, NY 10963.**
3. Commercial Automobile Liability coverage with limits not less than \$1,000,000/occurrence combined single limit-Business, \$300,000 for Individual. (Hired & Non-Owned Auto Liability coverage will suffice if applicable).
4. Workers' Compensation and Disability Insurance: You must send/fax the REQUIRED proof of Workers' Compensation and Disability Insurance to Orange County Dept. of Health, 124 Main Street, Goshen, NY 10924. Any questions contact them at (845) 291-2331
5. You MUST send/fax the APPLICATION FOR A PERMIT TO OPERATE A TEMPORARY FOOD SERVICE ESTABLISHMENT (copy enclosed) to Orange County Dept. of Health, 124 Main Street, Goshen, NY 10924.
6. Vendors will receive four (4) parking passes with their confirmation letter upon receipt of your complete application packet.
7. All vendor applications are subject to Lions/Fair Committee approval. The Committee has the right to approve or reject any application. Vendors displaying and/or selling merchandise not approved by the Lions/Fair Committee are subject to removal from the fair with no refund.
8. New items CANNOT be added without written consent of the Lions/Fair Committee.
9. Food descriptions must be in complete detail and all items sold must be on application.
10. We make every effort to ensure there is minimal duplication of food/beverage items during the fair. Although we try to control duplication of food/beverage items due to our contract the ride company may sell certain food/beverage items within the ride area.
11. Food vendors have the right to sell their approved detailed listed items if the food booth operates consecutively. If you do not operate your food booth for one year or stop selling items listed previously on your application, you forfeit the right to sell that food/beverage item.
12. The Lions/Fair Committee makes the decision where FOOD and GAME vendors will be located during the fair. Your booth space may NOT be the same as it was in July 2023.
13. All spaces are approximately 20 feet x 20 feet outdoors either on the grass or packed dirt. Each food vendor who chooses to use our electricity source will be supplied with 1 (one) 20 AMP circuit. Electricity will be available starting Thursday, July 25, 2024, through Sunday, July 28, 2024, ONLY. THE LIONS/FAIR COMMITTEE WILL NOT BE RESPONSIBLE FOR ANY LOSS OR DAMAGE TO ANY ITEMS IN FOOD VENDOR BOOTH SPACES DUE TO LOSS OF ELECTRICITY. NO FOOD VENDOR WILL PLUG INTO OR UNPLUG ANY PLUGS IN ANY SURROUNDING BUILDINGS FOR PERSONAL USE IN ANY FOOD BOOTH SPACE. THIS ACTION WILL CAUSE YOUR BOOTH TO BE REMOVED FROM THE FAIR WITH NO REFUND. **PERSONAL USE OF QUIET GENERATORS IS ALLOWED AND ENCOURAGED.**
14. We are an alcohol-free fair. Alcohol beverages are not permitted on the fairgrounds at any time. ALCOHOL CANNOT be sold

by any vendor during the fair.

15. NO VENDOR will be permitted to sell SODA, HOT COFFEE, HOT TEA, OR HOT CHOCOLATE. These items are sold exclusively in the OTISVILLE LIONS BOOTH and may NOT be sold in any other booth on the fairgrounds without written permission from the Otisville Lions Club.
16. Vendor set up is Thursday & Friday from 8am-2pm and Saturday & Sunday from 8am to 10am ONLY. All vehicles must be off fairgrounds by 2pm Thursday & Friday and 10am Saturday & Sunday. NO VEHICLES MAY ENTER FAIRGROUNDS AFTER THESE HOURS. NO EXCEPTION! If you need to set up after these hours you may transport your merchandise into the fairgrounds by hand, hand truck, etc.
17. All vendors must park in the designated vendor parking area. If you choose to park in the main parking lot the fee is \$5.00 per day per car. You may NOT leave your vehicle in your booth space for any reason.
18. Vendors are required to set up their own booth space area. Lighting, extension cords, tables, chairs, tents, duct tape, mats to cover wires on ground, etc. are vendors' responsibility. If using OUR generator, we will provide one extension cord per booth space. You may not add any of your extension cords to OUR generator for any reason. If additional electric is required, you may use your own quiet generator in a safe manner.
19. All merchandise and displays must remain within allotted booth space.
20. All vendor tents must be safely staked and weighted.
21. A copy of these rules & regulations must always be in your booth.
22. Tear down is 9:30pm on Sunday. NO VEHICLES MAY ENTER FAIRGROUNDS UNTIL AFTER 9:30pm ON SUNDAY. NO EXCEPTIONS! If you need to tear down before the close of the fair you must transport your merchandise by hand, hand truck, etc. THIS IS FOR THE SAFETY OF OUR FAIR GOERS.
23. Vendors are responsible for the removal of all displays and debris. If debris is left behind vendor will be charged a cleanup fee of \$200.00.
24. Any vendor found to be disruptive, aggressive, or blatantly disrespectful to other vendors, fair goers, volunteers, committee members, or to the fair will be permanently ejected from the fair and will result in a revocation of vendor status and forfeiture of participation in future fairs with no refund.
25. All vendors agree not to engage in any activity that detracts from the atmosphere of the fair, including bringing pets, the consumption of alcohol beverages, the display of pornographic materials, drugs, and so forth. NO SILLY STRING, POPPERS, OR SMOKE BOMBS. No bull horns or loud music are allowed in your booth. After one warning you will be removed without a refund. All decisions of the Lions/Fair Committee are final.
26. No vendor may use personal ATV's, golf carts, etc. on fairgrounds at any time.
27. The Country Fair, Otisville Lions Club, Cornell Cooperative Extension, and any other property owner connected with the fair, will NOT be responsible or liable for the damage or loss of any kind to vendors or displays, or injury during the fair, including set up and teardown.
28. NO ANIMALS PERMITTED ON FAIRGROUNDS EXCEPT DOCUMENTED SERVICE DOGS.
29. Fair held rain or shine. No refunds will be issued due to weather.
30. All vendors (sellers) are responsible for their own NY Sales Tax number and collecting required sales tax from buyers.
31. To the fullest extent allowed by law, vendor hereby waives all rights of recovery in favor of the Additional Insureds and the Indemnitees.
32. The vendor shall bear the risk of loss with respect to any owned, leased, rented, or borrowed vehicles, equipment, tools, or personal property. The vendor shall bear the risk of loss with respect to any of its expenses or loss of income.
33. Force Majeure defined as an event or circumstance which is beyond the control and without the fault or negligence of the parties affected. Neither party is responsible or liable for any unforeseeable and unavoidable catastrophes that interrupt the expected course of events and prevent participants from fulfilling obligations. Both natural disasters and catastrophes created by humans are included.

If you have any questions, please feel free to contact Sue Marshall (845) 283-0635 or smarshall2330@yahoo.com.