

The January 25, 2024 meeting of the Cornell Cooperative Extension Board of Directors was called to order by Tess McKinley at 4:32p.

Members Present: Bill Joint, Allison Lavine, Gabe Smalt, Hilda Lando, Fred Potter, Beth Walter Honadle, Jason Jordan, Kyle Lowery, Lisa Zawrotny

Via Zoom: Adam Hughes

Staff Present: Tess McKinley, Robert Shirley, Anne Zschoche

Approval of Notetaker: Discussion on who was taking notes. It was suggested that Anne take notes. Tess appointed Anne.

Approval of the minutes:

December 2024 Minutes-Approval 1st- Hilda, 2nd- Allison

Public Comment Period: None

Reorganization:

- Elections of officers:
 - President: Bill nominated Beth, second Hilda-carried unanimously
 - to finish running the meeting
 - Vice President: Allison nominated Bill, second Fred-carried unanimously
 - Treasurer: Allison nominated Gabe, second Jason-carried unanimously
 - Secretary: Bill nominated Jason to remain from previous year, Second Hilda-carried unanimously
 - Youth Development Committee Rep-Jason nominated Gabe, second Hilda
 - Ag and natural Resources Committee Rep-Gabe nominated Allison, second Hilda-carried unanimously
 - Community Health and Financial Well Being Committee Rep-Allison nominated Lisa, second Jason-carried unanimously
- Personnel Committee-Allison, Bill, Kyle-also Tess to ask advisory committees
- Finance Committee- Jason, Gabe, Bill-also Tess to ask advisory committees
- Nominating Committee- Hilda, Gabe, Lisa- also Tess to ask advisory committees
- Strategic Planning Committee-Jason, Allison, Hilda, Kyle, Lisa also Tess to ask advisory committees

Reports:

State Extension Specialist Report:

- Adam attended via zoom- introduced himself to the new members. Just finished leadership conference, ED's went to Albany advocating with legislatures. Board

orientation will be in February in person at Board meeting, and if you can't make it there is an online. It is good for both existing board as well as new.

- Andy Turner is settling in. Board suggested him come to showcase.

Executive Directors Report:

- Board Orientation presented by Adam next meeting or online option available.
- We were nominated for Not for profit of the year by Central NY Chamber
 - Dinner will be at American Legion in bath

Program Area Reports:

- Finance:
 - Robert presented the report
 - Approved as presented: first-Fred, Second Kyle
 - Board will vote on end of year in March
- Strategic Planning:
 - Met before Board Meeting today
 - Discussed future of Life Skills Position
 - Lost some funding from United Way
 - Decided to shelf some of position, move responsibilities to another staff member of parts to keep of position-keeping Women's Conference, etc.
 - Decided that another AITC educator is needed-recommend to Board
 - Motion for new full time AITC to be hired
 - First-Allison
 - Second-Hilda
- Ag and Natural Resources:
 - NO meeting in Jan-canceled due to weather
 - Next meeting 2/13 at 4:30p
- 4-H PAC:
 - Doing well, but final enrollment numbers won't be available until Sept 30. 2024
 - 4-H clubs out and doing things
 - Most excited about showcase
 - Looking at members to stay overnight Sat into Sunday for showcase
- Community Health:
 - Next meeting on 2/13 at 5:30p
 - Looking at life skills position
 - Developing a resource list for public such as food banks-send ideas to Lisa
 - Amey Rusak will be doing mental health first aid training for group combined with a few local agencies.

New Business

- Authorizations to conduct business
 - Motion to approve- first- Hilda
 - Second Fred
 - Carried Unanimously
- Operating Guidelines
 - Motion to approve: 1st- Gabe

- Second: Allison
- AR Agreement
 - Motion to approve first-Allison
 - Second- Fred

Executive Session

- Go into Executive session 5:45p: First Allison
 - Second: Fred
- Discussed change of duties of a staff member
- Come out of Executive Session: First: Allison
 - Second: Fred

Adjourn 5:53 pm motion 1st- Hilda, 2nd Fred

The next board meeting will be February 29, 2024, in Annex building

Minutes respectively submitted by Anne Zschoche