

**Cornell Cooperative Extension of Chautauqua County
Board of Directors – Meeting Minutes**

May 22, 2023

7:00 PM

Sheldon Hall, Chautauqua Institution

Meeting was called to order by President Ron Almeter at 7:02 pm.

Members present

Ron Almeter	Chad Buck	Jan Schauman
Diane Hovey	Suzanne Fassett-Wright	Pat Walker
Alyssa Porter	Louis Smith	Randy Henderson
Jeff Miller	George Haffenden	Patty Benton (arr. 7:19pm)

Excused members

Camille Rosado, Dan Heitzenrater

Absent members

Dan Pavlock

Legislative Representatives

John Hemmer

CCE Staff

Emily Reynolds, Darcy Cramer

Others Present

Approval of Minutes. Jan Schaumann proposed a motion to approve the meeting minutes from the March 6 meeting as presented. Jeff Miller seconded the motion. Motion carried: 7 ayes, 0 nays.

Finance Committee Report given by George Haffenden and Darcy Cramer. George Haffenden moved to move funds in the Northwest Bank checking account to money market account. Louis Smith seconded the motion, 7 ayes, 0 nays.

George Haffenden moved to transfer \$200,000 from liquid accounts to Northwest Bank to an 8 month CD option presented by Northwest Bank. Louis seconded the motion, 7 ayes, 0 nays.

There was discussion of the need to look at Key Bank CD rates at the July 17th meeting.

Executive Director's presentation given by Emily Reynolds (attached).

Legislative Report given by John Hemmer – did not discuss CCE since our last meeting. Ron Altmeter and Emily Reynolds have been interviewing county legislators to fill the spot that will be vacated by Dan Pavlock.

Program Committee Reports

- 4-H (reported by Lewis Smith & Jan Schauman)- reported that it is pre-fair prep time. They are finding ways to connect with kids post-COVID, raised \$3,000 for projects and working to recognize all aging-out members.
- Agriculture (Ron Altmeter and Jeff Miller) – reported that the ag literacy program reached over 3,000 students in the county, the vineyard preservation program has been extended, the Open Barn Door program is September 6, CDL trainings are coming up, CHQ Grown – Farmer's Market Trail being developed, the Farmer Neighbor dinner is August 22.
- Master Gardeners (Dinah Hovey) – 18 apprentices completed the course work, growing exponentially. They piloted the hybrid online/in person approach this year. They had a table at Earthfest at JCC, soil test reports are coming in, there are beekeeping programs in schools and additional programs at Southwestern Schools.

Community Partner Reports

None.

Old Business

Constitution review- reviewing options

New Business

Motion by George Haffenden to approve the 2023 WSBN MOU, seconded by Louis Smith, 88 ayes, 0 nays.

Announcements:

Next regular board meeting will be, July 17, 2023 at the Chautauqua County Fairgrounds.

Motion to adjourn Louis Smith, Jan Achaumann seconded 8 ayes 8:30pm adjournment.