

**Cornell Cooperative Extension of Steuben County
Youth Development Program Advisory Committee Meeting
Thursday, January 18, 5:30 pm**

Minutes

1. Call to order: 5:35pm
 - Welcome new committee members!
Present- Mel C, Gabe S, Robin R, Izac C, Jenny G, Stephanie M, Michelle C, Hannah B, Penny
Absent- Hannah, Penny
Guest- Scott F
2. Approval of Minutes 1st- Robin, 2nd Mel
3. Packet
 - Committee & Subcommittee Structure- explained chart how the committees reports to the Board
 - Program Advisory Committee Packet- Roles and Functions of the Committee- have to have 4 meetings a year
 - Volunteer application every 3 years
 - Sexual Harassment Prevention Training
4. Election of committee officers: Chair, Vice Chair
 - Representatives to the CCE Steuben Board of Directors: CCE Board Representative, CCE Personnel Committee, CCE Finance Committee.
 - i. Motion by Gabe to open nominations for officers. Second by Robin. Carried
 1. Nomination by Mel of Gabe for chair. Nomination accepted.
 2. Nomination by Gabe of Mel for Vice Chair. Nomination accepted.
 3. Nomination by Robin of Gabe for Board Rep. Nomination accepted.
 4. Nomination by Robin of Hannah for Personnel Committee. Nomination accepted.
 5. Nomination by Robin of Mel for Finance Committee. Nomination Accepted.
 - ii. Motion by Robin to elect the nominated slate of officers to the committee for 2024.
Second by Mel. The following slate of officers was unanimously elected:
 1. Chair: Gabe
 2. Vice Chair: Mel
 3. Board Rep: Gabe
 4. Personnel Committee: Hannah
 5. Finance: Mel
5. Reports
 - Agriculture in the Classroom (AITC)
Goal- increase Ag Lit in Steuben County -1585 kids have been seen 266 more kids to add for this year. Went over the different lessons that have been delivered. To include Dairy Projects, Christmas Tree, Birds, Seeds
Coming up in Ag Lit Week- Rotary will be helping go into schools and read.
Farm Tour- Field Trip- in June - over 600 kids will plan to attend to cover 7 different districts

- 4-H Subcommittees
 - Livestock Advisory Committee- Animal weights should stay the same for the July Showcase
 - Small Animal Advisory Committee- what will be needed for equipment for the showcase and order dates for market poultry
 - Horse Advisory Committee – hasn't met
 - Dairy Advisory Committee – hasn't met
 - 4-H Programs
 - Market Animal Sale – Scale needed, Classes coming up in Jan and Feb
 - Shooting Sports- Archery Class had 7 kids Steuben and Yates counties, open archery practices, Air Rifle in class offered in February. Instructor Training in Ballston Spa for various disciplines with 5 attending from Steuben. Hoping to expand the State Shoot in May here in Steuben to offer more disciplines to county youth.
 - Dog- State is offering March Madness
 - Home Ec- interest in clothing revue
 - Board of Directors – met in December discussed the Showcase. Year-end wrap up.
6. Executive Director- Traveling to Albany with other CCE ED's to ask for level funding in Jan, Annual report, Writing Grants for the Veggie Van in Steuben and help with Chemung County. SNAP has 2 openings; Stacy H has resigned and been working to Board to figure out what to do with that position.
7. Old Business
- Enrollment – Numbers have increased to over 200 youth. New club in Prattsburgh
8. New Business
- 4-H Showcase
 - Location- Hendershots Haflingers in Cameron Mills, NY
 - Schedule- shared the tentative schedule- excitement around offering a Buyers Dinner and Sleepover.
 - Records & Premiums
 - 2023 Policy
 - All 4-H members who exhibit a project in the 4-H Division at the 2023 Steuben County Fair are required to turn into the CCE Office at least one record on their project by 4:30 p.m. on Monday, September 18, 2023 to be eligible to receive 2023 Fair Premiums for that project. If you fail to meet the September 18th deadline or the record is incomplete, fair premiums will NOT be awarded for that project.
 - *Market Animal Projects sold through the sale must have a completed market record turned in for that Market Animal to ID a market animal the following year*
 - Motion by Gabe to keep the same policy in place for 2024. Second by Robin – carried unanimously.
9. 4-H Staff Report
- Tractor Course cancelled – lack of sign ups
 - Paint & Sip Hot Cocoa – well attended, additional dates requested

- Holiday Hangout had nearly 30 youth participate – more than double from 2022

10. Announcements

- Hippology/Horse Bowl Practices – Sundays 2 – 4 p.m. thru February 25th
- Shooting Sports Air Rifle Class – February 4 & 11
- Paint & Sip Hot Cocoa – February 21st 6 p.m. Civil Defense
- Shooting Sports Archery Instructor Training @ Ballston Spa – February 23 - 25
- Public Presentations – March 16
- Ag Literacy Week March 18 – *I LOVE Strawberries* – Sponsor a book for \$12.
- Office Closed: 2/19/24

11. 2024 4-H PAC proposed meeting schedule: ~~1/18~~, 3/21, 5/16, 7/18, 9/19, 11/21 5:30 p.m.

Adjourn: 7:16pm Robin 1st, second by Mel – carried unanimously.

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