

The March 23, 2023 meeting of the Cornell Cooperative Extension Board of Directors was called to order by Stuart Sammis at 4:30p.

Members Present: Stuart Sammis, Bill Joint, Fred Potter, Jason Jordan, Allison Lavine, Gabriel Smalt, Beth Walter Honadle

Members Absent: Adam Hughes, Amey Rusak

Members via zoom: Hilda Lando

Staff Present: Tess McKinley, Robert Shirley, Anne Zschoche, Jenny Groen, Michelle Chase

Approval of Notetaker: Discussion on who was taking notes. It was suggested that Anne continued. Allison approved 1st and Beth 2nd. Must say Respectfully submitted by Anne Zschoche at the end of minutes.

Approval of the January 2023, minutes: Allison made a motion to approve the January 2023 minutes. Second by Bill. There was no further discussion, and the motion was carried unanimously.

Public Comment Period: None

Staff introduction: Jenny and Michelle 4-H program

Reports:

Executive Directors Report:

- Bi-weekly has been well received
- Nancy has set retirement date

Program Area Reports:

- Strategic Planning Team just met before Board Meeting
 - May start meeting quarterly
 - First meeting with new members
 - Group reported believes we are on track
- Finance:
 - Robert presented the report for 2022
 - Approved 1st by Gabe
 - Second by Fred
 - There were suggestions on setting 3 more designated funds for
 - 4H Shooting Sports
 - Veggie Van

- Memory of Guy Hammond
- All 3 designated funds: Approved 1st: Hilda
 - 2nd: Allison
- Robert mentioned looking at new storage options. He has permission to get a shed to put over by the Glove house. He is going to start looking. May have to do some site work as well.
- Ag & NR Program Advisory Committee:
 - Allison reported the committee met with Melissa to talk about Farm Trail Day
 - Talked about farm tours for EFNEP program
- 4-H Youth Development Committee:
 - Gabe reported there were no issues at the last meeting
 - Talked about leaving deadline where it is
- Community Health and Well Being:
 - Amey absent from meeting due to medical, Olivia on Maternity leave still
 - Tess stated they talked about other community programs about how to help
 - Talked about how to get more people involved
- State Extension Rep: was not in attendance
 - Members would like to have him call in, and he can move to beginning of meeting if needed.
 - Meets with Tess monthly about SBN

Old Business:

- Bathroom money has been returned for those who has requested
- Check was sent to Ainsley for portion that was requested to send to the family
- Still some lingering with no responses

New Business:

- Approval of AADIP
 - 1st: Allison
 - 2nd: Beth
- 2022 Audit
 - Letter shared that Audit will happen soon
- Investments
 - May add more to original or start a CD in another institution
 - Robert will look into options
- Meet and greet with Staff
 - Possible date June-1 hour before BOD meeting have staff and board talk, have apps/food, possibly displays for talking points. Tess exploring ideas

The next board meeting will be April 27, 2023 at 4:30 in Annex building

Adjourn: Motion to adjourn 5:47p. First by Fred. Second by Beth. There was no further discussion, and the motion was carried unanimously.

Minutes are respectfully submitted by Anne Zschoche