

Sullivan County 4-H Youth Development Scholarship Fund Policy & Procedure

Purpose

The 4-H Youth Development Scholarship Fund provides financial assistance to 4-H members who have demonstrated a commitment to 4-H project areas and community service, and who have participated in annual 4-H Youth Development Scholarship Fund development activities. The scholarship fund supports youth in pursuing leadership, secondary education, or other training opportunities that will enhance knowledge and skills in 4-H project areas.

Eligibility

Applicants must meet the following criteria:

- Be an active 4-H member in good standing. 4-H'ers who have gone "over the rainbow" are eligible to apply up to their 21st birthday;
- Have participated in at least one 4-H Scholarship Fund development activity in the previous 2 program years;
- Have demonstrated a commitment to 4-H project areas through their 4-H involvement as evidence through entering an exhibit at the annual Youth Fair and participating in at least one community service project in the program year; and
- Be enrolled or planning to enroll in a college, university, or vocational/technical school, or a leadership development or training program related to any 4-H project area.

Application Process

Applicants must complete and submit the official application form. Applications are taken on a rolling basis. 4-H participants may apply for up to two Scholarships per program year.

The application form must include:

- Contact information and 4-H club or independent affiliation;
- Attestation of the applicant's involvement in 4-H Youth Development Scholarship Fund development related activities (Auction/Artisan Fair) in the previous two program years;

Your Trusted Resource of Choice.

- Attestation of submission of at least one project in the Sullivan County Youth Fair in at least one of the previous program year;
- Attestation of participation in at least one community service activity in the previous program year; and
- A description of how the Scholarship will help them achieve those goals.

Selection Process

Applicants who fully complete the Application Form will be eligible to receive up to:

- Half of the total cost to attend a Youth Development or Leadership workshop or training opportunity, up to \$1,000; or
- Up to \$1,000, to offset costs of secondary education (college, university, trade school).

Award Distribution

Scholarship funds will be distributed directly to the 4-H participant (or their designee) upon successful and satisfactory completion of the awarded activity, included a grade of C or better for secondary education activities.

Disbursement of Funds

Funds will be disbursed by check directly to the youth recipient (or their designee) upon submission of a copy of the applicant's transcript or other proof of achievement or program completion, or for leadership and camp opportunities, proof of payment, to the 4-H Program Manager.

The 4-H Program Manager will submit a request for check with appropriate backup (completed scholarship application, award letter, transcripts/proof of participation) to the finance office. Finance office will process payment within 4-6 weeks.

Fund Management

The 4-H Youth Development Scholarship Fund will be managed by Cornell Cooperative Extension Sullivan County in accordance with established financial management policies and procedures.

Amendments

This policy may be amended at any time by the Cornell Cooperative Extension Sullivan County Board of Directors.

Effective Date

This policy shall take effect upon approval by the Cornell Cooperative Extension Sullivan County Board of Directors (May 24, 2023).

Sullivan County 4-H Youth Development Scholarship Fund Application

Name: _____ Date: _____

Phone: _____ Email: _____

Club Name or Independent: _____

Amount Requested: _____ (Internal: Approved: _____ Not Approved: _____)

For what opportunity or activity? _____

I have participated in:

1. At least one 4-H Youth Development Scholarship Program Fund development activity in the last 2 program years: Yes: _____ No: _____

Describe: _____

2. At least one community service activity in the last calendar year: Yes: _____ No: _____

Describe: _____

3. Entered at least one animal or still exhibit in the Sullivan County Youth Fair in the last program year: Yes: _____ No: _____

Please describe how the 4-H Youth Development Scholarship will help you achieve your goals: