

**Memorandum of Understanding - Pertaining to Leased 4-H Project Animals  
Columbia and Greene 4-H Livestock Sale 2023**

*To be completed by 4-H member and farm owner or representative AND returned to the CCE office by July 14th.*

This contract is between \_\_\_\_\_, the 4-H'er, of  
\_\_\_\_\_ (4-H club), in \_\_\_\_\_ (county), State of New York

And

\_\_\_\_\_ the Owner/Representative of \_\_\_\_\_  
(farm) in \_\_\_\_\_ (county), State of New York.

The term of this contract shall be from the \_\_\_\_\_ day of \_\_\_\_\_, 2023, to the  
\_\_\_\_\_ day of \_\_\_\_\_, 2023.

This contract may be terminated prior to July 14, 2023 by mutual agreement in writing; or at any time by a decision of 4-H Staff. The potential cause for termination by a 4-H Staff Member is failure of either party to uphold any and all aspects of the agreement.

The 4-H'er hereby agrees to accept care and possession of the animal (s) listed below:

**REGISTERED NAME:**

**BREED/COLOR:**

**TATTOO NO.:**

**REGISTRATION NO. :**

**SEX:**

**DATE OF BIRTH:**

PLEASE INCLUDE A PICTURE WITH THIS MOU (A digital copy may be e-mailed to CCE Columbia-Greene)

It is agreed that the title of said animal shall at all times remain in the possession of the Owner. The Owner must have documentation of ownership on file with the CCE office. The owner agrees to assume all legal responsibility as Owner of the animal described in this agreement and will not hold the 4-H'er liable for any injury or death or loss of the animal, except those due to negligence on the part of the 4-H member. Both Owner (lessor) and 4-H member (lessee) are responsible for any damages caused by said animal.

**The 4-H member agrees to:** (Cross out or add negotiated conditions, list additions on back of page)

1. Bear all livestock expenses normally incurred in raising such an animal.
2. Not exhibit the animal outside of the Columbia County Fair, unless agreed upon with the animal Owner.
3. Adhere to and carry out individual care directives as listed below by the Owner.
4. Adhere to the 4-H Code of Conduct.

**The Owner agrees to:** (Cross out or add negotiated conditions, list additions on back of page)

1. Allow the 4-H'er to exhibit and sell this animal at the Columbia County Livestock Sale if 4-H'er meets all of the Livestock Sale Project Requirements.
2. Agree to transparency in billing for all services the animal receives.

**By signing below,** the 4-H member, parent/guardian, and Owner of the animal understand that this is an agreement between all parties. This agreement does not include the 4-H organization or its volunteers.

**FINANCIAL AGREEMENT:** The 4H'er is responsible for the costs associated with the animal even if the animal is not sold during the 4-H Livestock Auction. If the MOU is terminated, the 4H'er is responsible for the costs up to the day of termination.

- 1.) The 4-H member agrees to pay rental of \$ \_\_\_\_\_ per \_\_\_\_\_ for the animal described in this contract in his/her care. This fee will be paid by \_\_\_\_\_, 2023.  
This rental fee includes:
- 2.) The 4-H member agrees to pay veterinary costs associated with the animal by \_\_\_\_\_, 2023.
- 3.) The 4-H member agrees to pay costs associated with transporting and housing the animal at the Columbia County Fair by \_\_\_\_\_, 2023.
- 4.) The 4-H member agrees to pay for the initial cost of the animal directly after sale monies are collected and no later than \_\_\_\_\_, 2023.

Signature of 4-H Member:

Printed Name of 4-H Member:

Date:

Signature of Parent/Guardian:

Printed Name of Parent/Guardian:

Date:

Signature of Owner/Farm Representative:

Print Name of Owner/Farm Representative:

Date:

**This completed form must be returned to: CCE Columbia & Greene, 479 Rt. 66, Hudson, NY 12534  
By July 14<sup>th</sup>, 2023.**