Summaries of Contracts for Board Review February 2022

1. 2022 TC Appropriation with Over Target Requests (one contract)

2. Compost main contract

Way2Go Transportation Education

3. Way2Go and MTNY (combined in one with one budget figure as that’s how the contract will be written)

4. Special Community Mobility Grant (2 separate projects, will come as one grant)

ENERGY AND CLIMATE CHANGE

5. Climate Smart Communities

6. 3 CEEP contract extensions with additional budget (bundled in one)

7. Non-pipes alternative
SUMMARY OF TC APPROPRIATION AND OVER TARGET REQUESTS

Project name: Tompkins County 2022 Appropriation with Over Target Requests (OTR)

Executive Summary: Annual appropriation, one time award to offset Covid reductions in 2020 and 2021, and 3 over target requests (OTR):

1. Career Pathways (previously Energy Warriors) provides workforce development in energy-related sectors
2. Student Resource Navigators will work in health care settings to connect people with social determinants of health-related resources
3. Sunflower Houses- URO will offer educational programming for people in transitional housing and evaluate the this multi-partner effort

Time frame: January to December 2022. TC Appropriation is annual.

Grantor # 2022-ADM-002203

Does it continues/expands an existing program, funds existing staff.

The appropriation covers much of our administrative staff and Issue Leader level payroll. The 3 OTRs are new efforts that build on existing programs, involving existing staff.

Staffing: approximately 30 staff. Career Pathways and Sunflower Houses will both have subcontracts.

Budget amount:

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>TC Appropriation</td>
<td>$662,627</td>
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<tr>
<td>Restoration of funding reductions from Covid</td>
<td>$60,000</td>
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<tr>
<td>Career Pathways</td>
<td>$85,000</td>
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<tr>
<td>Student Resource Navigators</td>
<td>$50,000</td>
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<tr>
<td>Sunflower Houses</td>
<td>$35,000</td>
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<tr>
<td>TOTAL</td>
<td>$892,627</td>
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Key Program Partners:

<table>
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<tr>
<th>Program</th>
<th>Partner(s)</th>
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</thead>
<tbody>
<tr>
<td>TC Appropriation</td>
<td>Tompkins County Legislator.</td>
</tr>
<tr>
<td>Career Pathways</td>
<td>City of Ithaca Green New Deal</td>
</tr>
<tr>
<td>Student Resource Navigators</td>
<td>Cayuga Health Partners, TC Health Dept.</td>
</tr>
<tr>
<td>Sunflower Houses</td>
<td>Ithaca Neighborhood Housing Services (INHS), Opportunities, Alternatives and Resources (OAR)</td>
</tr>
</tbody>
</table>

PW Wood status: sent to PW Wood; awaiting approval

ED is working with staff on budgets.

Aligns with CCETC mission and strategic plan
SUMMARY OF FUNDING PROPOSALS & CONTRACTS FOR REVIEW

Project name: Compost Education Program

Grant #: SW-21-17, Tompkins County Department of Recycling and Materials Management (TCRMM)

Executive statement:

_Tompkins County residents compost organic food and yard waste as part of a multi-faceted, solid waste management strategy that is easy, cost effective, and environmentally and socially responsible. In so doing, the Compost Education Program supports the goal of TCRMM to divert compostable materials from the waste stream and thereby maximize waste reduction in Tompkins County._

Time frame: annual contract Jan-Dec, scope of work for current year (2022) still in negotiation

Does it continue/expand an existing program and provide funds for existing staff? Yes

Staffing: Adam Michaelides, 0.65 FTE

Budget amount:

- Total budget: $35,000 for 2022
- Funds used by CCE-Tompkins: $35,000

Key Program Partners:

- TCRMM (funder)
- Cornell Waste Management Institute
- Cornell Soil & Crop Sciences
- Local Festival Organizers: Ithaca Festival, Grassroots, Downtown Ithaca Alliance (Apple Fest)
- Cayuga Compost

PW Wood status: X Awaiting review

_ X _ RFP and proposal (with signature) and documentation of PW Wood approval will be submitted to finance staff _note: when contract negotiations are complete_
_ X _ LT member read the narrative and reviewed the budget
_ X _ Aligns with CCETC mission and strategic plan
_ X _ Program checklist was completed
SUMMARY OF FUNDING PROPOSALS & CONTRACTS FOR REVIEW

Project name: Way2Go Transportation Education Tompkins County and Regional

Funder: Tompkins County Dept. of Social Services

Executive statement: Way2Go operates as Tompkins County’s transportation information and learning hub that connects riders with transportation options and facilitates new community solutions. Our vision is for all people and communities to have the transportation they need to thrive. Through its broad range of programming, Way2Go educates individuals, decision makers, and organizations about mobility challenges and solutions in Tompkins County and through the Move Together NY project, the region, to bring about the changes necessary for a transportation system that works for all.

Time frame: January 1, 2022-December 31, 2022

Does it continue/expand an existing program and provide funds for existing staff? Yes to both

Staffing: 4 FTE existing staff

Budget amount:

- Total budget $314,907
- Per year budget amount for multi-year (list each year if not evenly split). n/a
- Funds used by CCE-Tompkins $304,107
- Total to subcontractors: $10,800

Key Program Partners:

- Tompkins County Department of Social Services
- Ithaca Tompkins County Transportation Council
- Tompkins County Human Services Coalition/211 Call Center
- Ithaca City School District
- TCAT/Gadabout/Center for Community Transportation/Downtown Ithaca Alliance-Go Ithaca

PW Wood status: Awaiting review

_x__RFP and proposal (with signature) and documentation of PW Wood approval will be submitted to finance staff
_x__LT member read the narrative and reviewed the budget
_x__Aligns with CCETC mission and strategic plan
_x__Program checklist was completed

A meeting is scheduled with the funder for Friday. The budget is the proposed budget which will be discussed at the Friday meeting.
SUMMARY OF FUNDING PROPOSALS & CONTRACTS FOR REVIEW

Project name: Special Community Mobility Projects

Grant or Contract # from funder: none assigned yet

Executive statement: summarize the proposal:
Support for innovative community mobility projects in Tompkins County. One project as part of this grant is to dig deeper into accessibility challenges faced by underserved communities, discuss solutions and identify recommendations through focus groups as part of a transportation equity needs assessment. A second is to update and revise the Way2Go website to improve its usefulness and ensure it is user friendly, with particular focus on our target audiences

Time frame (month and year start and finish states): January 2022-December 2022

Does it continue/expand an existing program and provide funds for existing staff? Yes for both.

Staffing: Norma Gutierrez, Holly Payne, Dawn Montanye

Budget amount:
- Total budget: $15,890
- Per year budget amount for multi-year (list each year if not evenly split). N/A
- Funds used by CCE-Tompkins: $15,890
- Total to subcontractors (includes other CCE): $0

Key Program Partners: Ithaca Tompkins County Transportation Council, Tompkins County Department of Social Services, members of the Transportation Equity Coalition


_x_RFP and proposal (with signature) and documentation of PW Wood approval will be submitted to finance staff
_x_LT member read the narrative and reviewed the budget
_x_Aligns with CCETC mission and strategic plan
_x_Program checklist was completed
SUMMARY OF FUNDING PROPOSALS & CONTRACTS FOR REVIEW

Project name: Climate Smart Communities

Grant or Contract # from funder: none assigned yet

Executive statement:
CCETompkins will provide outreach and support to municipalities in two counties (Tompkins and Chenango) to take steps to being Climate Smart Certified Communities, which entails taking specific actions prescribed by the NYS DEC.

Time frame:~March 2022 – March 2024

It provides funds for existing staff to expand on work we are currently doing in these counties through the Clean Energy Communities Program.

Staffing: Rachel Zevin, 1 FTE

Budget amount:
- Total budget: ~$150K (to be negotiated still)
- Per year budget amount for multi-year (list each year if not evenly split). Roughly evenly split
- Funds used by CCE-Tompkins: ~$150K
- Total to subcontractors (includes other CCE): $0

Key Program Partners: CEC coordinators, municipal officials and planners

PW Wood status: (link to or attach documentation for Tisa/Sharon)

- X Awaiting review
- Approved

(main proposal from CNY Regional Planning and Development Board has been awarded and is being negotiated with the DEC; we are awaiting a subcontract)

- x RFP and proposal (with signature) and documentation of PW Wood approval will be submitted to finance staff
- x LT member read the narrative and reviewed the budget
- x Aligns with CCETC mission and strategic plan
- x Program checklist was completed
SUMMARY OF FUNDING PROPOSALS & CONTRACTS FOR REVIEW

Project name: NYSERDA Community Energy Engagement Program (CEEP)

Grant or Contract # from funder: We have three contracts for three regions:

- Southern Tier - #116895
- Central New York - #116894A
- North Country - #121052A

Executive statement:

Conduct outreach and education to residents in the regions around energy efficiency, renewable heating and cooling, solar, and other clean energy options, to help people understand their options, and learn about how to take action. Provide support for people who want to take action on a household level by connecting them to state and federal programs, and to local energy contractors.

CCETC applied only for the Southern Tier region (and was awarded the contract). NYSERDA asked CCETC to take on the other two regions after the initial contractors in those regions dropped the contract.

Time frame: start date is start date of the original funding. This approval is for a contract extension from January until June for each region

- Southern Tier – October 2017 - June 2022
- Central NY – April 2020 – June 2022
- North Country – May 2019 – June 2022

Does it continue/expand an existing program and provide funds for existing staff?

The extension through June 2022 continues an existing program.

Staffing: List CCETC staff FTEs and any subcontractors/subcontractor roles

- Southern Tier
  - Karim Beers – 0.5 FTE
  - Emily Belle – 0.3 FTE
  - Subcontractors – energy educators in Chemung and Delaware counties, 1.2 FTE combined
- Central NY
  - Karim Beers – 0.1 FTE
  - Subcontractors – energy educators in Cortland, Onondaga and Madison counties, 2.3 FTE combined
- North Country
  - Guillermo Metz – 0.1 FTE
  - Subcontractors – CCE energy educators in Jefferson and St Lawrence, and one from Adirondack North Country Association, 0.7 FTE combined
Budget amount:

- Total budget (2022 still being worked out with NYSERDA)
  - Southern Tier
    - 2022 (Jan-June): $61,992, with ~$25,000 going to CCETC (Karim and Emily), and rest to subcontractors
  - Central NY
    - 2022 (Jan-June): $64,591, with ~$3,500 going to CCETC and rest (~$61,000) going to subcontractors and rest to CCE
  - North Country:
    - $34,175 for Jan-June 2022; of that ~$4,200 goes to CETC and rest ($30,000) goes to subcontractors in the North Country

Key Program Partners: Main program partners are the subcontractors in each region, which are specified above.

PW Wood status: (link to or attach documentation for Tisa/Sharon)

- XXX Awaiting review
- _x__ RFP and proposal (with signature) and documentation of PW Wood approval will be submitted to finance staff
- _x__ LT member read the narrative and reviewed the budget
- _x__ Aligns with CCETC mission and strategic plan
- _x__ Program checklist was completed
SUMMARY OF FUNDING PROPOSALS & CONTRACTS FOR REVIEW

Project name: NYSEG Non-Pipes Alternatives (NPA)

Grant or Contract # from funder: none assigned yet

Executive statement:
We will provide education and outreach on non-gas options for residents and businesses in the Lansing gas moratorium area. This would include direct outreach through the school district and working with other projects funded under the same NPA to help residents gain an understanding of how to reduce heating loads and convert heating and cooking from gas to electric (heat pumps and induction cooktops/electric ovens).

Time frame: March 2022 – March 2025

It provides funds for existing staff and additional staff and expands on work we have done in the county.

Staffing: Guillermo Metz ½-time; to-be-hired staff person ½-time; Anne Rhodes ~1/8-time until new staff person brought on

Budget amount:
- Total budget: ~$193,212 (to be negotiated still)
- Per year budget amount for multi-year (list each year if not evenly split). Evenly split
- Funds used by CCE-Tompkins: ~$193,212
- Total to subcontractors (includes other CCE): $0

Key Program Partners: NYSEG, other projects under the NPA (geothermal loop field [NP Environmental], updating of gas boilers at Lansing Central School District, etc.)

PW Wood status: (link to or attach documentation for Tisa/Sharon)

- X Awaiting review
- Approved

(draft contract received from NYSEG. PW Wood recommended we get a lawyer to review it; which we are working on retaining)

- X RFP and proposal (with signature) and documentation of PW Wood approval will be submitted to finance staff
- X LT member read the narrative and reviewed the budget
- X Aligns with CCETC mission and strategic plan
- X Program checklist was completed