

Cornell Cooperative Extension Onondaga County

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ANNUAL MEETING MINUTES OCTOBER 29, 2020

Present: 35 citizens present, including Board of Directors.

Welcome

Don Neugebauer, Board of Directors President, called the Cornell Cooperative Extension of Onondaga County's Annual Meeting, held virtually via Zoom, to order at 6:07PM. Don opened by welcoming everyone in attendance and offering the main reasons why this meeting is held, including sharing the financial status of the Association, give programming updates, and to elect new CCE Onondaga Board members for 2021.

Don acknowledged current board members and noted guests, staff members, and volunteers. A special thanks was given NYSERNET, including Steve Kankus, Tina Mara, and Christy Roher for their assistance in testing the virtual capabilities for this meeting.

Hillary Chartron-Bartholomew then reviewed the controls for voting and communication via this virtual event format.

Annual Business Meeting

The annual business meeting began and was officially called to order at 6:07PM, by Don Neugebauer, Board President.

David Duerr, Board Secretary, noted that copies of the 2019 Annual Meeting Minutes were provided in advance of the meeting. A motion was made by David Duerr to dispense with the reading of the minutes and accept them as presented in writing; seconded by Steve Kankus. Unanimously approved via a virtual vote for enrolled members.

Onondaga Cooperative Extension Executive Director, David Skeval, introduced the Annual Program Report. He spoke about the four main program areas of Agriculture, Natural Resources, 4-H Youth Development, & Health and Nutrition. This year included 38 separate education programs, 1,075 workshops and events, 18,934 direct contacts, and 530,555 indirect contacts.

In citing CCE's large number of projects and events completed in 2020, David also thanked the volunteers and educators responsible for those accomplishments.

David then reflected on the resilience of programming during the COVID-19 pandemic as well as the important role CCE Onondaga played in the distribution of PPE to our Agricultural community. He then continued the Annual Program Report with updates and accomplishments of each educational program

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area. David finished this report by crediting CCE Onondaga and its staff's adaptability and drive to advance programming.

Alexandra Gorski, Board Treasurer, presented the Financial Report. Since our last annual meeting, our Association has received a clean audit from the Bonadio group. We ended fiscal year 2019 on a positive note. The Associations annual budget for this fiscal year is approximately \$2.3 million. We projected a loss of \$40,000 for this fiscal year (2020) due to the facility move in March 2020. The current ratio, cash/total liabilities was 1.4, meaning there was 1.4 times as much cash as there were liabilities. Including accounts receivable, current assets were 2.5 times the total liabilities. There has been a net increase to our cash to operations through August of \$121,489. As compared to the first of the year, the net increase to the cash accounts through August is \$176,313. We are currently on track to have a small net gain to operations at year end of approximately \$25,000. CCE Onondaga was also able to acquire a Payroll Protection Plan (PPP) loan which allowed us to cover salary expenses on contracts cancelled or reduced this year. Due to the size of our regional SNAP-Ed contract, we continue to annually renew a line of credit with Solvay Brank to assure that our cash flow needs are met. We have not had to utilize the line of credit to date.

Election of Board Members

Nominating Committee Chair, Mike Terrell, gave an overview of the committee's purpose as well as the election process. He noted that this year was especially challenging with two Board Members that were very skilled in finance and business terming off the Board. This year we had four seats up for election, two were due to Board Members reaching the maximum years of service, one due to an early resignation and one seat that is up for re-election. The committee vetted and interviewed four candidates and found them to be to excellent choices for nominees. Those nominees were: Mike Atkins, Robert Durr, Danny Liedka, and John Neuburger. Paper ballots were distributed to all enrolled members prior to the Annual Meeting. The ballots were tabulated and Mike Atkins, Robert Durr, Danny Liedka and John Neuburger received a majority of the votes and have been elected to the CCE Onondaga Board of Directors.

Old Business: None

New Business: None

Don Neugebauer noted the end of the business meeting. John Neuburger moved to adjourn, and Steve Kankus seconded the motion. All present unanimously approved via virtual meeting controls. Meeting adjourned at 6:48pm.

Program Meeting

David began the Program Meeting at 6:48pm and introduced Keynote Speaker David Duerr, who spoke about his reflections on serving six years on the CCE Onondaga Board of Directors and the overall impact of CCE Onondaga in the community.

Service Awards - 2020 Program Cooperators Awards

David Skeval presented the following Association Cooperator Awards:

- Tre-G Farms, Smith Family: Agriculture
- Renee Dwyer: 4-H
- Galyn Murphy: Nutrition
- Patrick Massett: Environmental

The following staff were recognized for their milestone years of service:

- Michelle Bouchard, 5 years
- Amie Chambers, 5 years
- Katie Oja, 5 years
- Melanie Palmer, 5 years
- Micheal Mathews-Rogers, 10 years

The following Board Members were recognized and thanked for their service:

- David Duerr
- Franklin Fry
- Alexandria Gorski

David Skeval and Don Neugebauer closed with an appreciation of the staff and volunteers and thanked everyone for attending.

The program was adjourned at 7:19PM

Respectfully submitted by:

Sue Smith
2021 Board Secretary