

Chenango County 4-H: Section 4- Record Books

Class number	Evaluation Area	White 1	Red 2	Blue 3	Comments:
1. 4-H Member Record Book; 2. 4-H Project Record Book; 3. 4-H Project Record Sheet; 4. 4-H Club Secretary's Handbook 5. 4-H News Reporter's Handbook	Organization: <ul style="list-style-type: none"> ○ Cover page is included with members name, club/program name and years in 4-H ○ table of contents- individual sections are in the order listed ○ organized in a logical manner 				
	Completeness: <ul style="list-style-type: none"> ○ shows knowledge gained and skills learner ○ shows involvement in projects and activities according to the fair book class rules ○ appropriate use of pictures, records and stories to explain the extent of achievement ○ design is original and exhibits a creative way to keep information 				
	Neatness: <ul style="list-style-type: none"> ○ appropriate and attractive use of color ○ good use of section dividers to separate out individual sections ○ individual sections are well thought out and arranged accordingly 				
	Overall Accuracy of Information: <ul style="list-style-type: none"> ○ all questions answered completely and accurately ○ information/achievements are clearly documented and readily understood 				
	Overall Comments: _____ Evaluators Signature: _____				