**Cornell Cooperative Extension Schuyler County**

BOARD OF DIRECTORS MEETING

**Minutes**

Sept 23rd 2020

8:30am Virtually via ZOOM

Present: Alexandra Bond, Howard Cabezas, Chad Hendrickson, Leslie Morris, Adam Hughes, Rick Reisinger, Dominic Costa, Taylor Cartwright, Michael Lausell

Public:

Excused: Sarah Agan, Emily Marcellus.

Absent:

Staff: Phil Cherry

|  |  |  |
| --- | --- | --- |
| TOPIC | DISCUSSION / **RECOMMENDATION (s)** | **FOLLOW-UP / ACTION** |
| Call to order | Meeting called to order at 8:33 am by Alexandra Bond |  |
| **Public Comment** | None |  |
| **Minutes from previous meeting** | The minutes from 8/26/2020 were reviewed. | Motion made by Michael Lausell to accept the meeting minutes as amended, seconded by Dominic Costa, Seconds.  Aye: 8 Nay: 0, Abstain: 0. Motion carries unanimously. |
| **Reports and Updates** | A.CCESC Board President- Alexandra Bond- The last few meetings have been busy, this meeting is more business as usual. Please give feedback on ideas today.  B. Executive Director Report- Phil Cherry- Farm Trail Wknd, this coming weekend. Collaborating with the Chamber, they have encouraged us to apply for the TAP grant for 2021. Census has taken a lot of time, lots of exposure, response rates are good. Small highway cleanup last Sat morning, our Adopt a Highway sign on the road. Two new employees, Clean Energy Communities and Heat Smart. Need to get plexi glass up as we get new staff in.  We are joining a CRM called Maha. Sold the company van. Hidden Valley was robbed in 2018, contacted a few weeks ago about the stuff that was robbed which has been found, Phil will give a testimony at grand jury in Watkins Glen. We do have significant drought issues, grain and pasture crops are suffering. Rick- we seem to get left out of the severity map, they have us Cat 1 drought, but we are actually in a very severe drought. REACH programs are still figuring out what they are doing. Get out and visit the farms.  C. State Extension Specialist report- there is no all Board meeting scheduled yet. Just completed the Executive Leadership Conf. We are still waiting to determine what level of cut will result from the 244, expected 20%. Starting this month, the extension specialists will receive the monthly financials. The 224 cut would be effective immediately and we will know before the end of the year.  D. Marketing Committee- Has not met, Phil will pull together a meeting together.  E. Finance Committee – Met Monday. Chad- Our numbers are down, which is expected. Not a lot has changed from previous months. Did receive one payment from camp counselor. Cash accounts are down a bit, ongoing camp issue, being down about $50,000. The finance committee did vote to accept the August financials pending independent review.  F. Legislative- Michael Lausell- Financial picture- nothing to report, meeting is not until next week.  PAC- reports  1. Ag and Natural Resources- Dominick- nothing to report. 2. Hidden Valley Camp- Emily- no present  3. Youth and Family- Taylor- not present  \*What is the impact of not having the PAC meetings meet? Program educators can benefit with help, resources and ideas. Helpful to have the group of people for brainstorming and as a sounding board. It’s a great way to get a feeling of what is happening with the community to know how to direct the programming. The fact that they are not meeting at all is very concerning.  What is the ask? What is the specific need? How can we engage the educators and committees to meet? | **E.**  Michael Lausell makes a motion to accept the June financials pending independent financial review Leslie Morris seconds.Aye: 8 Nay: 0, Abstain: 0. Motion carries unanimously.  Michael Lausell makes a motion to accept the August financials pending independent financial review Chad Hendrickson seconds.Aye: 8 Nay: 0, Abstain: 0. Motion carries unanimously |
| **OLD BUSINESS** | 1. Nominations- Application process- expect an email from Sarah. 2. Farm Donation- Nothing to offer today, trying to get up to Michael’s place, which has not happened yet. Phil is working on the Design Connect application, Phil will send the questions out to the board to see if anyone has some unique approaches to answer the questions. 3. ED Search committee- job is posted on the Cornell interface, also Indeed, LinkedIn, FB, Farm Bureau publication and some other sources. Not much traction yet. Please search your networks and share widely. Will send the link to the board and will brainstorm new places to post. Adam- good news is that we have some extra time. Hopefully, will not have to extend the job listing. Can we contact candidates that have applied in other regions after someone is chosen? Yes, that is possible. 4. Fundraising update- meeting with Dayna, Cathy and Anne weekly to work on this. At $1750 dollars in fundraising so far. Anne would like the board to reach out to the previous board members with the provided script to ask for donations. |  |
| **New Business** | 1. Budget outlook update- There’s not much more to add, we are looking at a cut in 224. And potentially a 20% cut in county funds. We are ready once we figure out what cuts will happen, probably in October. 2. Annual Meeting- will be virtual, we do have a speaker, on mindfulness. Thinking Tues and Wed evenings 5-7pm. There is a voting tool in Zoom. Early Dec works for most. 3. Records Retention- Advised by CCE Administration, that the state leg had passed new records retention law, LGS1. | Leslie Morris makes a motion to approve LGS1 records retention legislation. Alexandra Bond seconds.  Aye: 8 Nay: 0, Abstain: 0. Motion carries unanimously |
| **Other**  **Business** | Hidden Valley Fundraiser, follow on FB! |  |
| **Next Meeting** | October 22nd- remote- via zoom |  |
| **Adjourn** | Meeting adjourned at 9:38 am by Alexandra Bond |  |

Submitted by Cathy Barnes, CCE Board Secretary