

## 2020 Club/County/State Attendance Record

Date

Time event starts/ends

Location Held

Club holding event

Participant Club name <span style="float: right;">Email</span> I agree to wear a face mask or social distance    Yes    No I have turned in my Covid Acknowledgement of Risk Form to the 4-H Office    Yes    No	Circle I am: 4-H Member Volunteer Leader Other
Participant Club name <span style="float: right;">Email</span> I agree to wear a face mask or social distance    Yes    No I have turned in my Covid Acknowledgement of Risk Form to the 4-H Office    Yes    No	Circle I am: 4-H Member Volunteer Leader Other
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### 4-H Group Meeting Best Practices June 2020

1. There should be no more than 10 people at a meeting (includes total of leaders, members, parents, speakers, etc.).
2. Attendance should be taken for accountability and documentation of meeting size.
3. Social distancing procedures include the following Best Practices:
  - a. The wearing of masks by all participants OR Maintaining 6-foot distances between participants without touching of any kind
  - b. Hold meetings outdoors whenever possible, or in a public or CCE space. Meetings should not take place in private homes.
4. Hand sanitizer should be available at all times.
5. The meeting time should be limited to no more than 1.5 hours.
6. Only single serve, commercially prepared, food and drink should be provided. Participants are welcome to bring their own water (clearly labeled with their name) for hydration.
7. All Participants have completed Covid Acknowledgement risk on file or are attached to this form.

*There will be youth and families who are not comfortable meeting in person at this time. It is critical that these decisions are respected and that there is no pressure applied, or opportunities withheld, due to a decision not to participate.*

These recommendations are based on the best available guidance at this time and are subject to change as new information becomes available. Additional Guidance can be obtained from the NYSDOH, the local health department and the CDC.

I attest that the best practices outlined above were followed during this 4-H Event/Activity.

Leader Signature

email

**Please mail forms to CCE Oneida County 4-H 121 Second St. Oriskany NY 13424**

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