Thank you for being a Cornell Cooperative Extension 4-H volunteer. We appreciate your willingness to serve our youth. At Cornell Cooperative Extension of Chautauqua County, the health and safety of our youth, volunteers, and partners we work with is important to us. To help keep you safe at this time we have developed the following 4-H youth outreach guidelines to be followed by all 4-H volunteers and participants for any CCE/4-H gathering or activity.

- The CCE-Chautauqua 4-H Youth Development Lead Educator will be responsible to ensure all protocols are followed.
- There should be no more than 25 people at a meeting (includes total of leaders, members, parents, speakers, etc.). Attendance will be taken for accountability and documentation of meeting size and submitted to CCE-Chautauqua.
  - Attendance forms will have place for parents to fill out health evaluation for their youth.
- All volunteers and parents of youth must complete a COVID-19 Assumption of Risk Form and have on file with the 4-H Lead Educator.
- All volunteers and staff must complete the Digital Health Screening prior to arriving on location.
  - https://cornell.qualtrics.com/jfe/form/SV_0k1Ut9udUTUsvBP
- Parents must complete the health evaluation for their youth on the event/gathering attendance form.
- Social distancing procedures include the following Best Practices:
  - The wearing of masks by all participants, parents, and volunteers (all present).
  - Maintaining 6-foot distances between participants without touching of any kind
  - Hold meetings outdoors whenever possible, or in a public location. Meetings should not take place in private homes.
  - Hand sanitizer available at all times.
  - Meetings will be limited to no more than 1.5 hours.
  - Only single serve, commercially prepared, food and drink should be provided.
  - Participants are welcome to bring their own water (clearly labeled with their name) for hydration.
- Youth and families may not be comfortable meeting in person at this time. It is critical that these decisions are respected and that there is no pressure applied, or opportunities withheld due to a decision not to participate.

Thank you in advance for your adherence to these safety practices. Using these guidelines together we can help protect public health and keep our fellow community members safe. We encourage you to continue to take all necessary steps to help keep yourself safe during this challenging time.

These recommendations are based on the best available guidance at this time and are subject to change as new information becomes available. Additional Guidance can be obtained from the NYSDOH, the local health department and the CDC. You can learn more, including how to help stop the spread of the coronavirus, on the EDEN webpage.

https://eden.cce.cornell.edu/coronavirus-response/