

ORANGE COUNTY 4-H PUBLIC PRESENTATIONS



Presenter's Guide

PUBLIC PRESENTATIONS UPDATES & REMINDERS

NEW CATEGORY: TEEN INTERVIEWS: Teens (13+) will have the opportunity to take part in a mock job interview as a Public Presentation. This category will be able to advance to both the District and State Levels. Teens will need to prepare a cover letter and resume, as well as create a highly suggested (not mandatory) 4-H portfolio. Contact DeAnna for additional information, as pre-registration is REQUIRED for this category.

RIBBONS/STICKERS: The awarding of a BLUE, RED or WHITE assessment will not occur; rather everyone will receive a certificate of participation and focus on the feedback provided by the evaluator(s).

AGE RESTRICTIONS: County Level: Cloverbud Fun Talks (no District advancement; age 5-7) 4-H Public Presentations (age 8 and up). All District Presenters must be at least **9 years old** and have completed at least **(1) prior county level presentation**. *Only youth 13 and over are eligible to advance from the District Level to the State Level Presentation Event. Only 11 youth from the entire District will be selected to advance to the State Level Contest (6-Demo/III Talk, 4 -Creative Comm & 1-Interview)*

DO NOT CHANGE YOUR PRESENTATION TOPIC/CATEGORY: Presenters selected to advance to District (and State) must present the SAME presentation they gave at the County (and District if going on to State) event. Using tips and suggestions from your County Evaluator (District Evaluators), 4-H Members should work to enhance and strengthen their presentation skills for the advancement round.

LIVE ANIMALS: Animals must be caged, leashed, or contained properly and safely during the event. Please do not remove animals from confinements until the presentation calls for it. The safety and well-being of all animals and the audience is of paramount importance, Reminder: All NYS Agriculture and Markets vaccinations and paperwork laws apply and should accompany the animal(s) if required. (i.e.: dogs should be wearing their rabies tags on their collars)

COOKING DEMONSTRATIONS: Youth presenters with cooking demos must indicate the need for electricity should it be required for the use of electric grills, hot plates, woks, etc. Samples may NOT be offered, but may be distributed to the Evaluators ONLY (not audience) if requested.

POSTERS: Posters/Handouts may be hand-drawn or computer generated. Neither method is better than the other. Posters should be clear, neat and organized.

CREATIVE INTRODUCTIONS: It is MANDATORY to begin your presentation by using a *CATCHY, CREATIVE 'introduction'*, such as a quote, a witty remark, personal experience, question or a surprising fact. You do not need to state your name, club, years in 4-H or how many presentations you have done in the past. You can do so if you like, but it is NOT mandatory. Those who do not have a "snappy intro" will automatically receive a "Needs Improvement" rating in that category. **Speeches, Recitations, Dramatic Interpretations and Interviews are exceptions to this rule.**

CLOTHING: All presenters will begin with a 'Met Expectations' rating for clothing if dressed neat and clean: jeans and a nice shirt, khakis and a polo, skirt and a blouse, etc. 'Above Expectations' or 'Outstanding' ratings can be given when the dress enhances and/or compliments the presentation. If your dress may not be clear to evaluators based on their lack of topic knowledge, make sure to describe in your presentation why you chose what to wear (i.e.: skater clothing for a presentation on Tony Hawk, or typical barn wear for a presentation on swine showmanship, etc.). A suit and tie does not automatically merit an 'Outstanding' rating.

TIME LIMITS: Presentations should not exceed 15 minutes; deductions for overage may be given. Time is based on age and experience. The citing of sources and fielding of questions at the conclusion of your presentation will not be included in the 15 minute limitation.

CITING SOURCES: MANDATORY REQUIREMENT. Presenters are required to cite sources. Presenter may SAY IT, BRING IT or SHOW IT. If written and distributed to evaluators/audience, the APA style of referencing sources should be followed. Verbal citing of sources should be done at the conclusion of presentation and is not included within the time limit. Presenter may also show their sources by displaying them on the table and directing the evaluators and audiences' attention to them. An automatic 'Needs Improvement' will be given if sources are not cited, or if the minimum number of sources are not provided.

A 'Met Expectation' rating will be given for following the guideline.

9-12 yr old – minimum of (2) sources
13 + - minimum of (3+) sources

Be mindful that not everything found online is true or factual. We are part of an educational research based institution and should do our best to maintain the integrity of our program. DO NOT PLAGERIZE

TECHNOLOGY: Be prepared for technology NOT to work. We cannot guarantee a flawless technological system. Do not assume that WiFi will be available. The use of technology is at your own risk and responsibility. Be prepared to deliver your presentation without the use of technology. The County, District, and State Level events will no longer supply equipment.

REMINDERS: Remember to deliver your presentation to the Evaluators and Audience based on the assumption they have no knowledge of your topic.

Memorization and reading are discouraged. Presenters should limit their reliance on note cards, especially as it relates to their age and experience.

COUNTY LEVEL LOCATIONS, DATES, and TIMES

Wednesday March 25 – 4:30-8:00 pm - CCEOC Office, 18 Seward Avenue, Middletown

Thursday, March 26 - 6:00-8:00 pm – Woodbury Com.Center, 123 Coach Wilson Trail, Highland Mills

Saturday, March 28, 9:30 am - 2:00 pm – CCEOC Office

*****MAKE-UPS must be scheduled in ADVANCE with DeAnna and be completed within the month of March*****

DISTRICT PRESENTATIONS: The event will take place at **SUNY Dutchess Community College** in **Poughkeepsie, NY** on **Saturday, April 25 (10am-3pm)**. District level presenters will be required to register themselves for this event. Information will be provided if selected to advance. There will no longer be a "moving audience;" the district level will align with the state level, and be delivered to a seated audience.

There are NO Make-Up options for the District Level

4-H PUBLIC PRESENTATIONS Presentations Format

All types of 4-H Public Presentations share the same three-part format; an Introduction, Body, and Conclusion/Summary. **The content and presentation techniques used in each part vary somewhat depending on the type of presentation.**

INTRODUCTIONS:

Demonstrations & Illustrated Talks: Presenter will begin with the “catchy intro”

Creative Communication & Speeches: Presenter should identify the source of the creative piece and its author and may allude to, explain or challenge the audience to discover the message it conveys prior to the beginning. The setting as well as the presenter’s reason for choosing this particular piece may also be included at this point if so desired.

Interviews: Introduction of self, followed by handshake.

Presenters who fail to give an adequate Introduction will automatically receive a “NEEDS IMPROVEMENT” rating.

BODY: The main part of the presentation

Demonstration: A technique or steps of a process are shown.

Illustrated Talk or Speech: The main points are identified and explained.

Creative Communication: The creative piece is delivered.

Interview: The interview is conducted.

CONCLUSION/SUMMARY: Presenter emphasizes or re-emphasizes the message of the presentation.

Demonstration/Illustrated Talk: The most important steps or points are summarized. The summary may or may not include sources for presentation/recipe. Remember not to forget to add the sources AFTER if you do not include in the summary.

Creative Communications: The conclusion depends on the type of creative piece and how it was introduced.. A conclusion may be built into the piece itself or the message may be emphasized through a simple comment, brief analysis, an expressive body movement (lowering of one’s head) or even through dialogue with the audience.

Interview: The interviewer will conclude the Interview.

*Please note that this part of the presentation is called a **Summary in a Demonstration** or an **Illustrated Talk** because it calls for a summary of material presented; and called a **Conclusion in a Speech, Recitation** or **Dramatic Interpretation** due to the fact that it requires the presenter to bring his/her talk to a conclusion.*

Presenters who fail to give an adequate conclusion will automatically receive a “NEEDS IMPROVEMENT” rating.