



Cornell Cooperative Extension Schenectady County
INSECT DIAGNOSTIC LAB SUBMISSION FORM

Please send samples to address on back — or drop off



Sender's Name _____ Company/Organization _____

Address _____ City _____ State _____ Zip _____

County _____ Phone _____ Email _____

Yes, please add me to your mail/email list

Date Sent _____
Date Received _____
\$5 Fee Received on _____

1. Where found (plant, crop, indoors, kitchen, bathroom etc.)

Date collected _____

2. If found indoors (house, office etc.) room (s), floors _____

3. If found outdoors, not associated with a plant (foundation, deck etc) room (s), floors

4. Has control been attempted? If you used a chemical, please indicate product name and date of application

5. Nature and extent of problem, and when first noticed

6. If found on a plant; what kind of plant _____

DIAGNOSIS: (Do not write in this space - for official lab use only)

Diagnosis by _____ Date reply _____

Emailed results _____ Called _____ Left message _____

Insect Specimens for Identification

PREPARING SPECIMENS FOR SHIPMENT:

- Put specimens inside a small sealed bag or container (vial, Tupperware), then into a box or strong envelope with padding and/or packing material.
- If the insect is abundant, send more than one individual (up to 5).
- Hard-bodied insects, like beetles, flies, butterflies and wasps should be gently placed in layers of tissue paper and then packaged in a squash-proof container.
- Soft-bodied insects (grubs, caterpillars, mites) and spiders will lose their coloring very quickly after death. These should be sent in as quickly as possible, after freezing overnight in a paper towel to absorb moisture after they thaw.
- **Plant Pests** — If large plant specimens are to be shipped with the insects:
 - * Send as much of the plant as possible. Wrap the plant material in paper towels and place it in a plastic bag with holes.
 - * Wrap plant roots in a plastic bag to prevent their drying out.
- Ship specimens immediately!
- Fill out the **INSECT IDENTIFICATION FORM** on reverse side completely!

Ship to:

Cornell Cooperative Extension Schenectady County
107 Nott Terrace, suite 301
Schenectady, NY 12308

For more information see
<http://idl.entomology.cornell.edu>