



Cornell University  
Cooperative Extension  
Oneida County

121 Second Street  
Oriskany, NY 13424-3924  
t.315-736-3394  
f.315-736-2580

November 30, 2016 Annual Meeting Minutes

**Date: November 30, 2016**

**Meeting Time: 7:00 PM**

**Board Member Attendance:**

	Count	Board Member	Position	Term	Expiration
	1	Debbie Finn	President/ Dairy/4H	2	12/31/2017
	2	Paul Sears	Vice President/ MG / STEM	2	12/31/2018
	3	John Brouillette	Treasurer / Ag	1	12/31/2017
	4	Natalie Zumpano	Secretary/Child Care/Youth Dev	1	12/31/2017
	5	Fritz Scherz	At-Large / Public Mgmt/HR	2	12/31/2016
	6	Michael Laucello	At-Large / Legal	2	12/31/2018
	7	Jacob Schieferstine	At-Large/ Ag / Farm Bureau	1	12/31/2018
X	8	Sue Hrim	At-Large/ Mgmt. & Marketing	2	12/31/2018
	9	Dawn Richardson	At-Large / AG	1	12/31/2018
	10	Regina Bonacci	At-Large/Comm. Development	1	12/31/2017
	11	Rosanne Loparco	At-Large / MG / HR	1	12/31/2017
	12	Vacant	At-Large	1	12/31/2017
X	Appointed	George Joseph	Legislative Rep.	N/A	N/A
X	Appointed	Danielle Hautaniemi	State Extension Specialist	N/A	N/A

**2016 Board Schedule:**

Date		Description
January	28	Reorganization Board Meeting
February	25	Committee Meetings
March	24	Oneida /Madison Joint Meeting (Oneida County)
April	28	Committee Meetings
May	26	Board Meeting
June	22	Oneida / Madison Joint Meeting - Oneida / Madison BOCES
July	20	No Meeting Scheduled
August	16	Board Meeting
September	22	Board Meeting
September	27	Board Meeting
October	26 (Wednesday)	Oneida / Madison Joint Meeting (Madison County) <b>CANCELLED</b>
November	30 (Wednesday)	Annual Meeting

December	No Meeting Scheduled
----------	----------------------

**Call to Order Pre-Annual Meeting Board Session** : ( 5:48 p.m.)

Motion to extend Debbie Finn's term on the Board of Director's by one year through December 2017 pending final approval from the Director of Extension:

*Vote:*

*Motioned by:* John Brouillette

*Seconded by:* Regina Bonacci

*Discussion:*

*Motion Carried:*

Motion to amend vacation and personal leave policies to allow staff to take vacation time in ½ hour increments.

*Vote:*

*Motioned by:* Rosanne Loparco

*Seconded by:* Paul Sears

*Discussion:*

*Motion Carried:*

Motion to allow Sarah Hardy to carry over vacation time accrued in excess of 75 hours as long as she uses that vacation time within the first quarter of 2017.

*Vote:*

*Motioned by:* Jacob Schieferstine

*Seconded by:* Dawn Richardson

*Discussion:*

*Motion Carried:*

**Motion to Adjourn:** Time: (6:05p.m.)

*Vote:*

*Motioned by:* Dawn Richardson

*Seconded by:* Regina Bonacci

*Discussion:*

*Motion Carried:*

**Call to Order Annual Meeting:** (7:25 PM)

**Invocation – Travis Finn**

**Board Member Recognition**

- Fritz Scherz – recognition of 6 years of service on the CCE Board

**Board of Director Election:** Debbie Finn, recognized dignitaries – Keith Scheibel and Brian Mandrych, expressed our thankfulness for the 4-H Volunteers and the Parents that prepared the center pieces, along with the ‘Faces of 4-H’.

Mary Beth presented Fritz Scherz a plaque and Cornell fleece for all of the volunteer work since 2010, 6 years on the Board of Directors, volunteering in the Community, Verona Town Council, hosted Youth event for seven years, multiple agencies that Fritz volunteers and works at the Department of Homeland Security. Fritz stated it was an honor to be on the Board of Directors.

Bios for Jackie Lastowski and Peter Zawko were on the registration table for review. Debbie Finn asked for nominations from the floor. There were not any.

Motion to appoint Jackie Lastowski and Peter Zawko to fill the open positions on the Cornell Cooperative Extension of Oneida County Board:

*Vote:*

*Motioned by:* Fritz Scherz  
*Seconded by:* Rosanne Loparco  
*Discussion:* No discussion  
*Motion Carried:* Unanimously

**Finance:**

Donna Gatto presented 3<sup>rd</sup> Quarter financials and year to date overview and statistics. Healthy financials

Motion to approve 2016 3<sup>rd</sup> quarter financials pending Cornell Year-End review.

*Vote:*

*Motioned by:* Regina Bonacci  
*Seconded by:* Dawn Richardson  
*Discussion:* No discussion  
*Motion Carried:* Unanimously

**State of the Association:** Mary Beth McEwen

Mary Beth presents all of the Board Members and let each Board Member discuss in their words why they participate within Cornell Cooperative Extension of Oneida County. Mary Beth also acknowledges all Staff Members at CCE-OC.

**Appreciation Awards:** Paul Sears, Holly Wise

**Door Prizes:** Terri Harrison

**Debbie Finn Close Meeting and Adjourn:** Time: (8:37 PM)

*Vote:*

*Motioned by:* Paul Sears  
*Seconded by:* Rosanne Loparco  
*Discussion:* No discussion  
*Motion Carried:* Unanimously