



Cornell University
 Cooperative Extension
 Madison County

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Cornell University
 Cooperative Extension
 Oneida County

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Madison & Oneida June 22, 2016 Joint Meeting Minutes

Date: June 22, 2016

Meeting Time: 6:00

Meeting Location: Madison Oneida BOCES, 1136 Freedom Drive, Oneida, NY

Board Member Attendance:

	Count	Board Member	Position	Term	Expiration
		Oneida County			
	1	Debbie Finn	President / Dairy/4H/Childhood	2	12/31/2016
X	2	Paul Sears	Vice President / MG/STEM	1	12/31/2018
	3	John Brouillette	Treasurer / AG	1	12/31/2017
X	4	Toni Noma	Secretary / Child Care	1	12/31/2017
X	5	Jacob Schieferstine	At – Large/Ag/ Farm Bureau	1	12/31/2018
X	6	Fritz Scherz	Public Mgmt/HR	2	12/31/2016
	7	Michael Laucello	At-Large/ Legal	1	12/31/2018
	8	Sue Hrim	At-Large/ Mgmt. & Marketing	1	12/31/2018
X	9	Dawn Richardson	At-Large / AG / AG Business	1	12/31/2018
X	10	Regina Bonacci	At-Large/Community Dev.	1	12/31/2017
	11	Rosanne Loparco	At-Large / MG / HORT/HR	1	12/31/2017
X	12	Natalie Zumpano	At-Large / Youth Development	1	12/31/2017
X	Appointed	George Joseph	Legislative Representative	N/A	N/A
X	Appointed	Danielle Hautaniemi	Cornell Representative	N/A	N/A
		Madison County			
	1	Phil Hofmeyer	President / Education	2	12/31/2017
	2	Lynda Lehr	Vice President / Finance	2	12/31/2016
X	3	Mary Maitland	Treasurer / Equine / Education	1	12/31/2016
	4	Tara Truett	Secretary / 4H	1	12/31/2017
X	5	Amanda Frink	At-Large	1	12/31/2018
X	6	Linda Wimmer	At-Large / Media/ Marketing	2	12/31/2016
	7	Peter Cann	At-Large / Renewable Energy and Forestry	1	12/31/2016
	8	Jessica Burch	At-Large	2	12/31/2018
	9	Nate Durfee	At-Large / Ag / AED Advisory	1	12/31/2018
X	10	Jenny Mills	At-Large	1	12/31/2016
X	11	Corey Mosher	At-Large / Ag	1	12/31/2018

X	12	Laura Shoemaker	At-Large / Farm Credit East	1	12/31/2018
	Appointed	David Jones	Legislative Representative	N/A	N/A
X	Appointed	Danielle Hautaniemi	Cornell Representative	N/A	N/A

Staff/Community Attendance

1	Mary Beth McEwen	CCE
2	Donna Gatto	CCE
3	Terri Harrison	CCE
4	Debra Richardson	CCE
5	Bonnie Collins	CCE
6	Travis Smith	DB&B
7	Shannon Nelson	DB&B
8		

Call to Order: (Time: 6:13 PM)

NOTE: Madison County had a quorum Oneida County did not have a quorum

Program Update:

Bowman Fund – Debra Richardson presentation
Plans of Work & Evaluations – Bonnie Collins

Presentations:

Finance:

2015 Audited Financials – Shannon Nelson & Travis Smith – Dermody, Burke, & Brown

Motion to approve Madison County 2015 Audited Financials pending Cornell review.

Vote:

Motioned By: Dave Jones
Seconded by: Tara Truett

Discussion: No discussion
Motion Carried: Unanimous

Motion to approve Oneida County 2015 Audited Financials pending Cornell review. **May present at the Special Meeting in a separate room to approve.**

Vote:

Motioned By:
Seconded by:

Discussion:
Motion Carried:

Approval of Madison County May 2016 Meeting Minutes:

Motion to approve May 2016 meeting minutes.

Vote:

Motioned By: Linda Lehr
Seconded by: Jessica Burch

Discussion: No discussion
Motion Carried: Unanimous

Approval of Oneida County May 2016 Meeting Minutes:

Motion to approve May 2016 meeting minutes. **May present at the Special Meeting in a separate room to approve.**

Vote:

Motioned by:

Seconded by:

Discussion:

Motion Carried:

Old Business:

- Head Start – Madison: we were hoping to extend the contract to February 2017; however, the State wanted the Board of Directors to be personal liable. The Madison Head Start Staff should be commended with the extra work that the Staff has willingly taken upon themselves to leave the program by inventorying the equipment. CDI from Colorado may have to be the interim agency.
- Government Intern Program with the Youth Bureau
- Constitution – Oneida County. The meeting will be August 16, 2016 for the approval of the Constitution

RESOLUTION FOR BANKING ACCOUNTS – Oneida County

I HEREBY CERTIFY to the following banks; Adirondack, Berkshire Bank, and the Savings Bank of Utica, that at a meeting of the Board of Directors of Cornell Cooperative Extension Association of Oneida County, a not-for-profit Organization organized under the laws of the State of New York duly called (a quorum being present) and held at the office of 1136 Freedom Drive, Oneida, New York 13421 on the 22nd day of June 2016.. THE FOLLOWING resolutions were duly adopted and are now in full force and effect:

RESOLVED, that the above banks be designated as depositors of this organization and that all checks, notes, drafts, bills of exchange, acceptances, undertakings or other orders for the payment of money from the accounts of this organization with the said Bank, including any payments by the Bank which might exceed the amount of funds of the organization then on deposit, may be honored by the said Bank when signed on behalf of this organization by any one of its following officers and/or employees, to wit:

President, Debbie Finn

Linda Wightman, Ag Assistant

Jeff Miller, Agriculture Team Leader

Treasurer, John Brouillette

Remi Link, AED Assistant

Holly Wise, Consumer Horticulture

Vice President, Paul Sears

Lynette Kay, STEM Coordinator

Courtney Jenne, Public Relations Spec.

RESOLVED, that the above Banks, are hereby authorized to pay any such orders and also to receive the same for credit of or in payment from the payee or any other holder without inquiry as to the circumstances of issue or the disposition of the proceeds even if drawn to the individual order of any signing officer or tendered in payment of his individual obligation.

RESOLVED, that the foregoing powers and authority will continue until written notice of revocation has been delivered to the above Banks.

RESOLVED, that the secretary to this organization be and he/she is authorized to certify to the above Banks, the foregoing resolutions and that the provisions thereof and in conformity with the charter and by-laws of this organization.

I FURTHER CERTIFY that there is no provision in the charter or by-laws of said organization limiting the power of the board of directors to pass the foregoing resolutions and that the same are in conformity with the provisions of said charter and by-laws.

IN WITNESS WHEREOF, I have hereunto set my hand as secretary of said organization this _____ day of _____ 2016

Acting Secretary, Natalie Zumpano

Motion to approve Oneida County Banking Resolution.

RESOLUTION FOR BANKING ACCOUNTS – Madison County

I HEREBY CERTIFY to the following banks: Key Bank, Community Bank that at a meeting of the Board of Directors of Cornell Cooperative Extension Association of Madison County, a not-for-profit Organization organized under the laws of the State of New York duly called (a quorum being present) and held at the office of 1136 Freedom Drive, Oneida, New York 13421 on the 22nd day of June 2016. THE FOLLOWING resolutions were duly adopted and are now in full force and effect:

RESOLVED, that the above banks be designated as depositors of this organization and that all checks, notes, drafts, bills of exchange, acceptances, undertakings or other orders for the payment of money from the accounts of this organization with the said Bank, including any payments by the Bank which might exceed the amount of funds of the organization then on deposit, may be honored by the said Bank when signed on behalf of this organization by any one of its following officers and/or employees, to wit:

_____ President, Phil Hofmeyer	_____ Alycia Schick, Community Educator	_____ Alycia Schick, Community Educator
_____ Vice President, Lynda Lehr	_____ Chris Selinski, Administrative Assistant	_____ Katherine Brosman, Community Ed.
_____ Treasurer, Mary Maitland	_____ Katherine Brosnan, Community Educator	_____ Jacqueline Dickerson, Admin. Asst.
_____ Jacquelin Dickerson, Admin. Asst.	_____ Kim Nowlakowski, Community Educator	_____ Sarah Ficken, Administrative Asst.

RESOLVED, that the above Banks, are hereby authorized to pay any such orders and also to receive the same for credit of or in payment from the payee or any other holder without inquiry as to the circumstances of issue or the disposition of the proceeds even if drawn to the individual order of any signing officer or tendered in payment of his individual obligation.

RESOLVED, that any check herein authorized to be drawn in the name of this organization may be signed with the facsimile signature or signature of any of the duly designated signatories of this organization and the Bank shall be entitled to charge any such check to this organization’s account regardless of by whom or by what means the actual or purported facsimile signature or signatures thereon may have been affixed thereto, if such signature or signatures resemble the facsimile specimens duly certified to or filed with the Bank by the Secretary or any Assistant Secretary of this organization.

RESOLVED, that the foregoing powers and authority will continue until written notice of revocation has been delivered to the above Banks.

RESOLVED, that the secretary to this organization be and he/she is authorized to certify to the above Banks, the foregoing resolutions and that the provisions thereof and in conformity with the charter and by-laws of this organization.

I FURTHER CERTIFY that there is no provision in the charter or by-laws of said organization limiting the power of the board of directors to pass the foregoing resolutions and that the same are in conformity with the provisions of said charter and by-laws.

IN WITNESS WHEREOF, I have hereunto set my hand as secretary of said organization this _____ day of _____ 2016. .

Secretary, Tara Truett

Motion to approve Madison County Banking Resolution.

Vote:

Motioned By: Peter Cann
Seconded by: Nate Durfee

Discussion: No discussion
Motion Carried: Unanimous

New Business:

- New Grants – Oneida
- WIC Vacation Buy-out

Motion to approve Oneida County Banking Resolution. Tabled

Vote:

Motioned By:
Seconded by:

Discussion:
Motion Carried:

Executive Director Report:

- ELC – CGR Report: 8 SBN – It is not beneficial for Leatherstocking to buy into the SBN. The RFP will be presented in another year. It has been extended. Possibly to centralize all of our counties. We have started conversations with Onondaga due to their interest in joining.
- I reached out to NY EDEN, (Extension Disaster Education Network) which is a collaborative educational network based at Cornell University dedicated to educating New York residents about preventing, preparing for and recovering from emergencies and disasters that could affect their families and communities.
- 4H Government Intern Youth Bureau

Madison / Oneida Board Presidents Reports:

Executive Session (Madison County)

Motion to enter Executive Session for Madison County (Time 8:35 PM)

Vote:

Motioned by:
Seconded by:
Discussion:
Motion Carried:

Building Strong and Vibrant New York Communities

Motion to Exit Executive Session (Time _____PM)

Vote:

Motioned by:

Seconded by:

Discussion:

Motion Carried:

Executive Session (Oneida County):

Motion to enter Executive Session (Time _____ PM)

Vote:

Motioned by:

Seconded by:

Discussion:

Motion Carried:

Motion to Exit Executive Session (Time _____PM)

Vote:

Motioned by:

Seconded by:

Discussion:

Motion Carried:

Adjourn: (Time _____PM)

Vote:

Motioned by:

Seconded by:

Discussion:

Motion Carried