UNIVERSITY AT ALBANY State University of New York

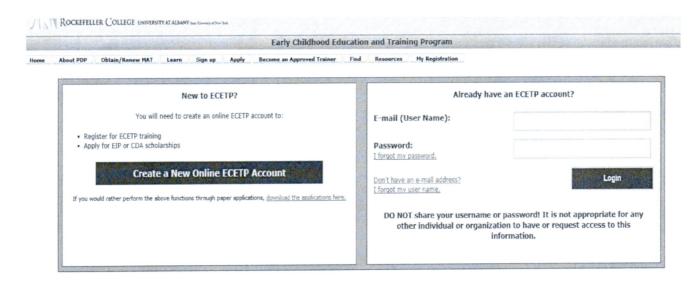
Registering for Medication Administration (MAT) Training

Thank you for your interest in attending the Medication Administration Training (MAT). The New York State Office of Children and Family Services (OCFS) has specific regulations about giving medication to children in child day care settings. The regulations require all child day care programs that choose to administer medication, other than over-the-counter topical ointments, sunscreen and topically applied insect repellent, to meet certain conditions including having staff who are approved to give medication in a child care setting. OCFS approved the following Medication Administration Training course for you to fulfill this requirement.

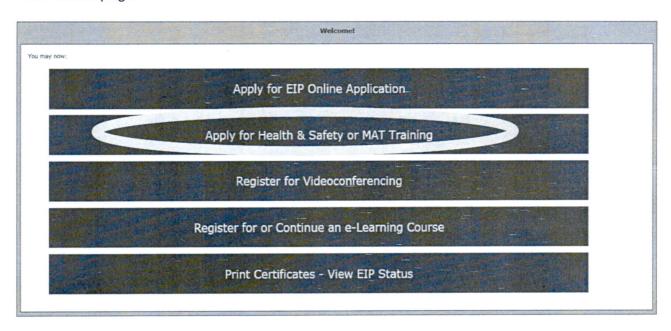
Please follow the instructions below in order to register for a MAT training. Once your training is complete, your certificate of completion will be available for you to print in your ECETP account.

Step One: Log-in to your ECETP E-Learning account.

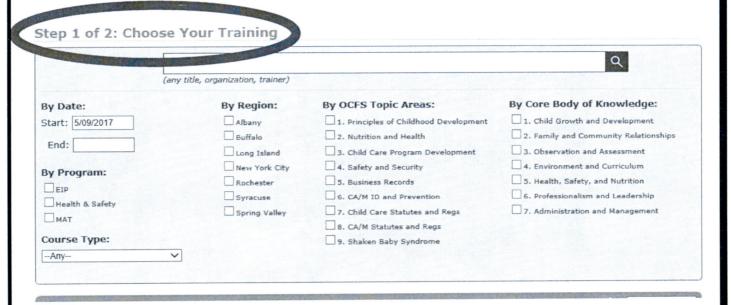
https://www.ecetp.pdp.albany.edu/mytraining/Login.aspx?ReturnUrl=%2fmytraining%2fdefault.aspx



Step Two: Select "Apply for Health and Safety or MAT Training" on the ECETP *Welcome!* page.

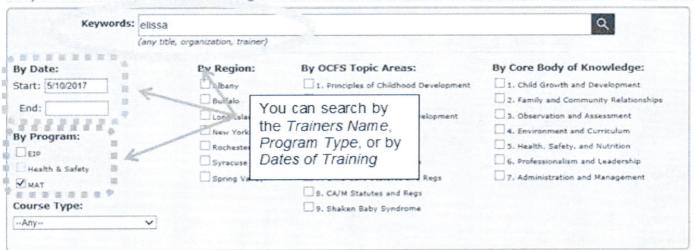


Step Three: You will be directed to the "Find Training" page. Look for the specific training you wish to register for.



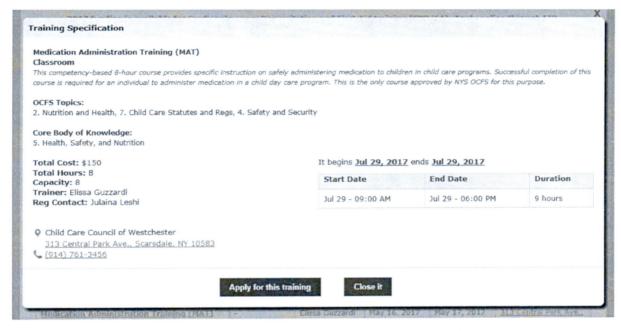
Step Four: Select the training you would like to register for.

Step 1 of 2: Choose Your Training



3 Trainings have been found				Sort by: Earliest V		
Title	Training Org	Trainer	Start Date	End Date	Location	
Medication Administration Training (MAT) Classroom	•	Elissa Guzzardi	May 16, 2017	May 17, 2017	313 Central Park Ave. Scarsdale, NY 10583	
Medication Administration Training (MAT) Classroom	*-	Elissa Guzzardi	Jun 24, 2017	Jun 24, 2017	313 Central Park Ave., Scarsdale, NY 10583	
Medication Administration Training (MAT) Classroom	-	Elissa Guzzardi	Jul 29, 2017	Jul 29, 2017	313 Central Park Ave. Scarsdale, NY 10583	

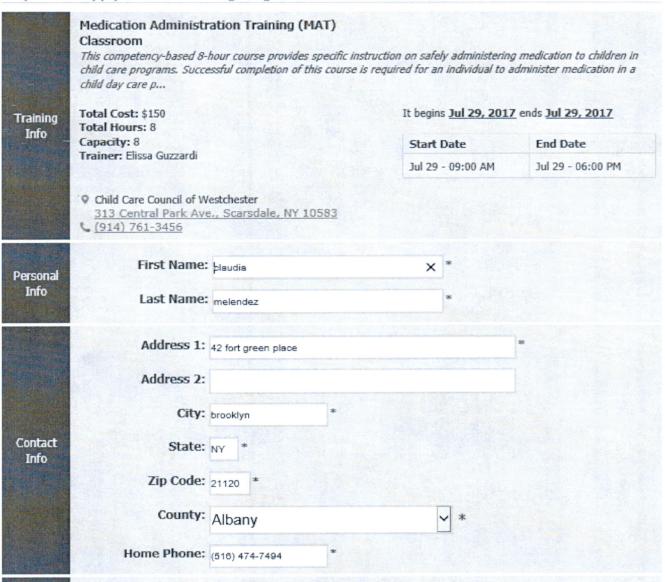
Select the Training:



Review the training information; then select "Apply for this training".

Step Five: You should now be on **Step 2 of 2**. Review and complete your Personal, Contact, and Child Care Program information. Select "**Apply**".

Step 2 of 2: Apply for MAT Training Program



Step Six: A confirmation message should display once you successfully complete your training registration.

