

# New York State



## Demonstration



### Evaluation Form

Name \_\_\_\_\_

Address \_\_\_\_\_

Street City Zip

County \_\_\_\_\_ Years in 4-H \_\_\_\_\_

Title of Presentation How to Make a Book

Approximate length of presentation (circle one): 5min. 7min. 10min. 15min.

Scoring Scale:

Outstanding - No room for improvement	Above Expectation for level	Met expectation for state level	Needs Improvement	Omitted something essential
5	4	3	2	1

#### EVALUATOR'S COMMENTS

#### DELIVERY

- 2 Introduction
- 3 Proper Equipment/ Visual Aids
- 3 Efficient Organization
- 3 Proper Use of Notes/ Visual Aids
- 3 Grammar/ Vocabulary
- 2 Appropriate Length\*
- 3 Gets Point Across
- 2 Summary

#### SUBJECT

- 3 Appropriate for Presentation Level
- 3 Understanding of Subject
- 3 Correct, Up-to-date Information/ Sources Given
- 3 One Main Theme, Logically Organized

#### PRESENTER

- 3 Appearance (appropriate & neat) \*\*
- 3 Eye Contact
- 3 Voice (Volume & Rate)
- 2 Posture
- 3 Poise
- 2 Enthusiasm
- 3 Fielded questions adequately

- for your introduction - maybe you could show a completed book or tell us why we would want to make a book.  
 - your equipment was appropriate + well organized. you made the process very simple + directions were clear.  
 - I think you could add more examples or tell us more about where the idea came from or why you like to make books.  
 having some steps done ahead of time really speed up the presentation. Could you add in some decorating tips or variations you have - like a diary vs. scrapbook vs. journal.  
 - nice job looking back at audience after demonstrating a step.  
 your books are cute + a real cool idea - don't be afraid to get excited about them!  
 don't forget to repeat the question.

#### EVALUATOR'S OVERALL COMMENTS:

Thanks for the fun project. I would like to try this with my kids.

EVALUATOR'S SIGNATURE: \_\_\_\_\_ Time: start \_\_\_\_\_ end \_\_\_\_\_

\*5 \*\*4

Update 5/05

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Try to have a more personal introduction to catch your audience's interest.

You might try to have all equipment and supplies on one side of your work area and then move them to other side after you have used them.

I like how you had the cardboard all ready glued on the sample you made.

You speak clearly, loud enough, and don't seem nervous.

Remember to look up when speaking.

### EVALUATOR'S OVERALL COMMENTS:

Thanks for sharing how to make this great project.

EVALUATOR'S SIGNATURE: \_\_\_\_\_ Time: start \_\_\_\_\_ end \_\_\_\_\_

\*5 \*\*4

Update 5/05