Policy Statement – The Association is dedicated to providing a neat, clean, and pleasant work environment for employees, constituents, and visitors.

Work Areas – Work areas are to be maintained in a clean and orderly fashion. Coats, boots, and other personal items should be stored in designated areas.

Housekeeping - It is the responsibility of all employees to keep the break room and conference rooms clean at all times. Employees can do their part by putting items in their proper location after each use, disposing of garbage in the appropriate receptacles, and washing and putting away dishes.