

ONTARIO COUNTY 4-H PROGRAM
Cash Summary Form for 4-H Sales
(PPrepare a separate cash summary for each date.)

Day/Date _____

Club Name _____

Fund Raising Activity _____

Cash Summary for Date _____

Has your 4-H Club submitted a "Request for Permission to Raise Funds in the Name of 4-H" Form: ___Yes ___ No
(This form is to be submitted to the 4-H Office prior to any 4-H Club Fund Raiser.)

Day/Date _____

Club Name _____

Fund Raising Activity _____

Cash Summary for Date _____

Cash Received	Items Sold					Initials of Sales Clerk
	Ex: Hot Dogs					
Total Sales						

Cash must be counted by 2 individuals in the presence of each other.

Total Cash Counted _____
Less-Cash on Hand at Beginning of Day - _____
Balance = _____ (Should be equal to Total Sales Above)

Amount of Difference (if any) _____

Signatures of Counters:
