



Cornell University  
Cooperative Extension  
Sullivan County



## Catskills Kitchen Inquiry Form

Thank you for your interest in the Catskills Kitchen. Please tell us a little about yourself and your plans:

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Name of Business: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Website: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

How long have you been in business? \_\_\_\_\_ Are you certified with NYS Ag & Markets (20c license) \_\_\_\_\_

If you are a new business, do you need technical assistance through our Food Business Incubator Program? \_\_\_\_\_

Do you have any licenses or certifications? \_\_\_\_\_

Will you require any specialty equipment? If yes, what is it? \_\_\_\_\_

The Catskills Kitchen has a variety of commercial grade kitchen equipment available. Please refer to our information brochure for a full list of equipment and to learn about items users are expected to provide themselves.

Primary reason for using the kitchen (check all that apply):

- Business start-up
- Increase of current production capacity
- Catering Business
- Need to use a Board of Health/NYSAM inspected facility
- Other (please explain) \_\_\_\_\_

Intended Use of Catskills Kitchen:

Daily  Weekly  Monthly  Other: \_\_\_\_\_

For how many hours? \_\_\_\_\_

With how many people (incl. yourself)? \_\_\_\_\_

Preferred time of day? \_\_\_\_\_

What are you planning to produce in the Catskills Kitchen? \_\_\_\_\_

What is your planned volume? \_\_\_\_\_ Will you require storage space for products? \_\_\_\_\_

How did you hear about the Catskills Kitchen? \_\_\_\_\_

**IMPORTANT NOTICE: ALL USERS OF THE CATSKILLS KITCHEN MUST BE FULLY INSURED WITH PERSONAL OR BUSINESS LIABILITY AT \$1 MILLION PER OCCURRENCE/\$2 MILLION AGGREGATE. WORKERS COMPENSATION IS REQUIRED FOR ALL EMPLOYEES. PROOF OF INSURANCE MUST BE PROVIDED PRIOR TO USE OF THE KITCHEN.**

Please complete this form and mail or email to 64 Ferndale-Loomis Rd., Liberty, NY 12754 or [catskillskitchen@cornell.edu](mailto:catskillskitchen@cornell.edu)