

Airbnb's 5-step enhanced cleaning process

A sharable guide to the 5-step process



Cleanliness is paramount

Mask up, and get on your gloves. It's time to commit to clean.

We'll walk you through 5 steps to enhanced cleaning that all hosts must agree to follow. This is based on Airbnb's cleaning handbook, which was developed in partnership with experts.

Be sure to leave ample time for cleaning, about 45 minutes for each room.

How to use this

This quick start guide is a visual overview of the 5 steps to clean and sanitize your place. It's a great reference to keep on your phone and share with your cleaning team.

If you're looking for more detailed instructions and checklists, <u>download the handbook</u>.

The five steps

- 1. Prepare
- 2. Clean
- 3. Sanitize
- 4. Check
- 5. Reset

Step 1: Prepare for safer cleaning



Step 1: Prepare

Proper preparation can help you and your team clean more efficiently and more safely.

- Ventilate the space before and during cleaning, when possible
- Use disinfectants approved for use against COVID-19
- Wash or disinfect your hands, and wear a mask and gloves while cleaning



But first, safety. Please review the guidelines for your chemicals.

First you clean, then you sanitize

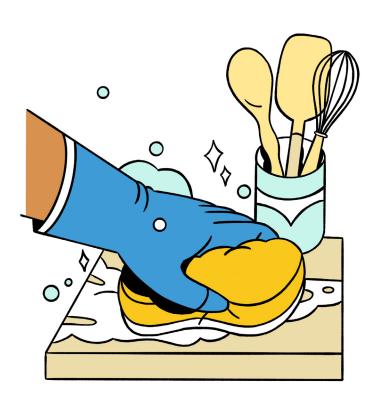


Cleaning is when you remove germs and dirt from surfaces. For example, using a soapy sponge to wipe off a kitchen countertop or stovetop.



Sanitizing is when you use chemicals to reduce the number of germs and bacteria. For example, spraying a chemical disinfectant on high-touch surfaces such as doorknobs.

Step 2: Clean dust and debris



Step 2: Clean

- Sweep, vacuum, dust, and/or mop areas before sanitizing
- Wash all dishes and laundry at the highest heat setting possible
- Wipe down hard surfaces with soap and water



It's hard, but make sure to not touch your face while cleaning.

Step 3: Sanitize with disinfectant



Step 3: Sanitize

- Spray high-touch surfaces in each room with an approved disinfectant spray
- Let the disinfectant work its magic—make sure to let it stand for the time specified on the manufacturer label
- Allow the surface to air-dry



Vinegar is strong, but germs are stronger. Natural disinfectants have not been approved by regulatory agencies.

Step 4: Check frequently touched surfaces



Step 4: Check

You'll have access to custom cleaning checklists based on your listing details.

- Refer to the best practices in each room-by-room checklist to make sure that all areas are cleaned and sanitized between each stay
- Share these requirements with your hosting team and cleaning professionals

Step 5: Reset the room



Step 5: Reset

To help prevent cross contamination, it's important to finish cleaning and sanitizing a room before replacing items for the next guest.

- Wash your hands and replace gloves before replacing guest supplies, linens, and cleaning kits
- Safely dispose of or wash cleaning supplies and protective gear
- Don't re-enter a room once it's been sanitized
- Empty and/or clean your equipment (e.g. vacuum, microfiber cloths) between each turnover
- Take a step back, and admire your hard work

Guests have told us they want access to cleaning supplies while they stay. Consider leaving guests a cleaning care package with supplies you trust, and make sure you note it in your listing.

You got this.

Frequently touched surfaces

- Doorknobs and handles
- Light switches
- Remote controls
- Tables
- Fans
- Lamps
- Windowsills and window handles
- Keys and lockboxes
- Railings
- Garbage cans and recycling bins
- Sinks

- Appliances
- Salt & pepper shakers
- Kitchenware
- Chairs
- Toilets
- Showers and tubs
- Shower curtains and doors
- Shampoo, conditioners and hand soaps
- Hair dryer
- Your Airbnb welcome book

You got this.

Stock up on these supplies

- Multi-surface cleaner
- Multi-surface disinfectant
- Glass cleaner
- Bleach
- Laundry detergent
- Laundry stain remover
- Dishwashing detergent
- Carpet cleaner
- Floor cleaner
- Furniture/wood polish

- Oven cleaner
- Oven degreaser
- Mold cleaner (if necessary)

Please consult and comply with the guidelines and rules issued by your local government and health authority. This process is not provided with any guarantee, whether of comprehensiveness, efficacy, or otherwise. By following this process, you acknowledge that you may need to take additional steps to protect yourselves, your teams, and your guests and that you or your guests may still come into contact with and/or contract a communicable disease, including COVID-19, even if you follow the steps above. Airbnb is not responsible for any injuries or disease resulting from following these guidelines.