

FoodProWest 2018 Exhibitor Check List: all forms and information [available at registration link](#)

Item	Check	Action Required	Latest Due by Date
FPW Exhibitor Manual		Download upon registration	Now
Exhibitor Name Badges Form		Click to register booth hosts	May 15 2018
Require a Hotel Room at the Westin		Email events@bcfpa.ca	February 28 2018
PSAV Power Order		Need Power or AV?	May 29 2018
Levy Exhibitor Kit		Require rentals for booth?	June 1 2018
HoldHarmless Form (Westin)		If serving samples, mandatory	June 15 2018
Shipping Labels for the Westin		Download if required	
Shipping Instructions		Download if required	
Check in for Booth Set up		Booth Set up - 5 pm - 10 pm	June 20 2018
Exhibit Day - Future of Food		Be on site, ready to show	June 21 2018
		All forms at this link	

Schedule: June 21, 2018, Westin Bayshore, Vancouver, BC, Canada

8:00 AM Registration Opens, Coffee and Pastries, Grand Ballroom Foyer, Level 1

9:00 AM Official Opening - Keynote

10:00AM Buyers Day & Expo Opens

12:00 PM Lunch Buffet (Expo Continues)

12:30PM Annual General Meeting - Lunch seating

1:00 PM Buyers Day & Expo Continues

3:00 PM Buyers Day & Expo Close

Awards Gala, Stanley Park Ballroom, Level 2

5:00 PM Cocktail Hour – BCFPA Awards Gala

6:00 PM BCFPA Awards Gala & Dinner

Require More Information?

Tanya Tait: tanya@bcfpa.ca 604 - 370 - 4245 Membership and FoodProWest General Information

Chris Stewart: events@bcfpa.ca Registration, logos, general enquiries

Dawn Donahue: dawn@bcfpa.ca Logistics and more - 604-628-9547

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