

Draft Minutes  
Delta Omega  
2003 Annual Meeting of the National Council  
Monday, November 17, 2003  
4:30 PM - 5:45 PM  
Westin St. Francis Hotel, Elizabethan B Room  
335 Powell Street  
San Francisco, CA

**Members:** Manal Aboelata (Iota); Phoebe Barton (Alpha Upsilon); Noel Chavez (Lambda); Marlene Egger (Alpha Theta); James Evans (Tau); Jim Florence (East Tennessee); Sylvia Furner (Lambda); Penny Jessop (Eta); Milt Kotelchuck (Alpha Beta); Tonette Krousel-Wood (National); Candas Marshall (Alpha Lambda); Don Morisky (National); Philip Nasca (Rho); Lisa Paine (National); Donna Petersen (National); Mark Robson (Alpha Eta); Anthony Schlaff (Alpha Rho); Mary Jane Schneider (Alpha Gamma); Kimberly Short (Morehouse); Traci Toomey (Pi); Cynthia Tucker (Alpha Lambda); Sara Vesley (Xi); Dianne Wynn (Alpha Sigma)

**Guests:** Jack Barnette (University of Iowa)

**Staff:** Allison Foster, Cynthia Pewett

The meeting was called to order at 4:30 PM. The agenda was approved as presented, as were the minutes from the November 11, 2002 meeting.

Ms. Foster gave the secretary's report. She reported that it had been quite a busy year. Achievements included maintaining the web site, updating the on-line membership database (which had to date over 7,000 members), publishing two new classics on-line: "*Observations made during the Epidemic of Measles on the Faroe Islands in the Year 1846*" by Peter Ludwig Panum and "*The Etiology of Tuberculosis*" by Robert Koch. Goals for this year include working to strengthen relationships with chapters and providing meaningful chapter support.

Dr. Petersen gave the treasurer's report. According to the financial statement presented to the council members, Delta Omega would close the year (ending September 30, 2003) with reserves of just under \$16,020.35. Dues had been collected from nearly all chapters that had held inductions. Statements would be sent out immediately following the meeting to chapters that were delinquent.

The awards committee report was given by Dr. Krousel-Wood. The annual student poster session was in its sixth year and had ten presenters. Members of the national council were encouraged to attend the reception immediately following the business meeting to meet the presenters. The council discussed the possibility of having two poster sessions (twenty presentations). It was felt that this was worth pursuing, with the understanding that all of the sessions would have to be filled. One possibility would be to open the sessions up to curricula award winners as well.

Another suggestion would be to create a Delta Omega “seal” or banner to display on the posters, highlighting the Delta Omega sponsorship. <action step>

The third annual Delta Omega Award for Innovative Curricula was awarded to Professor Patricia Hynes and Dr. Russ Lopez of Boston University School of Public Health for “*Urban Environmental Health: EH 807 – A Project-Based and Community Based Course.*” There were five submissions for the award, all of which were of stellar quality. Drs. Hynes and Lopez presented a summary of the curricula and received a plaque to recognize this award.

Dr. Morisky gave the governance report. He stated that there had been no revisions to the governance of Delta Omega this year and pointed out that the by-laws and operations manual could be found on both the website and in the binder given to all attendees of the meeting. The operation’s manual would be updated this coming year to reflect changes to the poster session and curricula award sections.

Dr. Paine presented on the Delta Omega classics. “*Observations made during the Epidemic of Measles on the Faroe Islands in the Year 1846*” by Peter Ludwig Panum and “*The Etiology of Tuberculosis*” by Robert Koch had been published this year on the web site at <http://www.deltaomega.org/classics.htm>. Dr. Paine reminded the council that classics had to meet the following criteria:

- author must be deceased;
- original publication must be in the public domain;
- and work must be historically important.

A list of suggested classics that had been found in the archives was included in the binder. Members of the national council were asked to review the list and be prepared to make nominations at the next business meeting.

Dr. Petersen reviewed the status of chapter relation reports. There were a number of inactive chapters that would be contacted this year, including those that hadn’t held inductions this year. Ms. Foster agreed to contact the deans’ offices of those that had no current administrative contact.

Chapters which had not turned in chapter reports were encouraged to do so. In the binder was a list of chapters which had not submitted chapter reports for the past year. Chapters were encouraged to submit reports for two reasons: 1) to make sure the national office has the correct contact information and 2) so that the national office can have a summary of activities at each chapter to use to promote the society.

These chapters will be contacted directly by the national office following the meeting. <action step>

The national council then voted to establish the Alpha Phi Chapter at the University of Iowa.

In an effort to be helpful to new chapters, the national office will compile examples of activities at local chapters and disseminate this list to chapter contacts.

Ms. Foster asked for assistance in seeking grant funding for Delta Omega. Dr. Furner of the Lambda chapter agreed to help in this effort.

The council members were encouraged to attend the social hour immediately following the meeting. The meeting was adjourned at 5:45 PM.