

Draft Minutes
Delta Omega
2005 Annual Meeting of the National Council
Monday, December 12, 2005
4:30 p.m. - 6:00 p.m.
Ritz Carlton, Philadelphia – Petite Ballroom
Ten Avenue of the Arts
Philadelphia, Penn.

Members: Matthew Adeyanjh (Alpha Chi), Myra Barnes-Eley (Alpha Kappa), Dorothy Browne (Beta Epsilon), Noel Chavez (Lambda), Angela DeJulius (Alpha Chi), Jim Florence (Alpha Pi), Janice Gillilund (Upsilon), Frank Holtzhauer (Alpha Epsilon), Kathy Hunting (Omega), Penny Jessop (Eta), Brenda Kirkwood (Alpha Gamma), Amy Lee (Alpha Chi), Tiffany Lopez (Alpha Sigma), Don Morisky (Iota), Tim Patton (Alpha Omega), Nancy Persily (Alpha Gamma), Mark Robson (Alpha Eta), Traci Toomey (Pi), Jeanne Zborowski (Omicron)

Guests: Katherine Christoffel (Northwestern University), Doug Lloyd (HRSA)

Staff: Allison Foster, Jessica Rinsky

The meeting was called to order at 4:30 p.m. The President of the national office, Dr. Marie Krousel-Wood, chaired the meeting.

The 2005 agenda was approved as presented, as well as the minutes from the November 8, 2004 meeting.

Letters of application from five schools of public health were present to apply for the establishment of a Delta Omega chapter at their school. The national council voted to establish:

Alpha Omega Chapter at Florida International University
Beta Alpha Chapter at East Stroudsburg University
Beta Gamma Chapter at University of Kentucky
Beta Delta Chapter at University of Arkansas
Beta Epsilon Chapter at Morgan State University

Ms. Foster gave the secretary's report. She reported that all but three chapters held inductions this year. She informed those in attendance that chapters must also send financial reports to the national office due to 501-C-3 requirements. Ms. Foster reported that most chapters had sent in chapter reports but reminded those who had not to do so as soon as possible in order to provide the National Office with correct contact information. Goals for this year include encouraging chapters to submit chapter and financial reports when they are distributed in the spring. <action step>

Ms. Foster gave the treasurer's report in place of Dr. Petersen who was unable to attend. She reported that very few dues were left outstanding and because of last year's increase in dues

payments revenue increased. According to the financial statement presented to the council members, Delta Omega closed the year (ending September 30, 2005) with reserves of \$20,574.30.

Ms. Foster then presented the FY06 projected budget. She reported that an increase in staff time was included due to the establishment of more chapters and hopefully the hosting of more activities.

The awards committee report was given by Dr. Krousel-Wood, in place of Dr. Petersen. The annual student poster session, currently in its eighth year, was the second year that Delta Omega sponsored two poster sessions. Dr. Krousel-Wood reported that this year more submissions were received than available slots could accommodate. Seventeen out of 19 poster finalists presented. In accordance with a suggestion made the previous year, classics were used for one of the slots during the Tuesday, December 13 session. A suggestion was made that evaluation sheets should be distributed prior to or made available at the poster sessions for viewers to provide feedback to presenters. **<action step>** Members were asked to submit examples or further suggestions to Ms. Allison Foster. Members of the national council were invited to attend the reception immediately following the business meeting to meet the presenters and congratulate them on receiving their certificates and awards. It was also suggested that the Delta Omega Reception should be publicized more widely next year. The National Office should look into placing the Reception in the APHA event schedule for the 2006 meeting. **<action step>**

Dr. Krousel-Wood presented the 2005 Curricula Award to Dr. Mary Ann Littleton, Dr. James Florence and Dr. Mike Dunn from East Tennessee State University for their submission of “The Trilogy:” An Innovative Course Sequence for Training Community Health Professionals.” Dr. Littleton and Dr. Florence gave a short presentation of the work.

Dr. Lisa Paine, past-president, gave the governance report. She reported that Dr. Carolyn Johnson, who was not in attendance, has agreed to stay another year as Member-at-Large. She reminded representatives from new chapters to review the constitution and bylaws of Delta Omega which were included in the binder.

Dr. Krousel-Wood presented on updates for the publications committee. She alerted the membership to the publication of the Public Health Reports history collection, *Public Health Reports: Historical Collection 1878-2005*, which Delta Omega helped to sponsor. Ms. Jessica Rinsky described the project and directed members to the cover, table of contents and “About Delta Omega” page included in the binder. Questions concerning price and purchasing of the history collection were raised and will be answered after the meeting. **<action step>**

Dr. Krousel-Wood reported on the collection of Delta Omega Classics. She announced the newest edition to the classics, “A Report on State Public Health Work based on a Survey of State Boards of Health” by Charles S. Chapin, which will be available after the meeting at <http://deltaomega.org/classics.htm>. Dr. Krousel-Wood alerted members of the need for written introductions of currently published classics on the Delta Omega Web site and directed those interested to contact Ms. Foster. **<action step>**

Dr. Krousel-Wood, in the absence of Dr. Johnson, gave the status of chapter relation reports. She encouraged chapters to share additional activities with the national office and then moderated a presentation of current chapter activities. The following suggestions for individual chapters were generated:

- Present Awards for an outstanding dissertation in graduating inductees;
- Induct honorary members at graduation;
- Purchase stoles for graduation ceremonies;
- Hold separate ceremonies from graduation to honor inductees;
- Keep up with older members of respective chapters; and
- Host regional activities with other chapters

The following suggestions for the national office were suggested: <action step>

- Reengage older members by publicizing the Delta Omega Reception more widely; and
- Send yearly newsletters out before the meeting electronically so it may be forwarded to all members easily

It was suggested that all chapter representatives have access to other's E-mail addresses. A copy of the National Office's most update contact information was included in the binder. Corrections will be made based on information collected at the meeting and distributed. <action step>

Dr. Krousel-Wood asked for volunteers to assist with finding grants. Suggestions were made to contact past awardees for assistance as well as Pfizer.

Dr. Krousel-Wood encouraged chapters to induct honorary members in order to help reinforce chapter infrastructure. She offered the assistance of the National Office in accomplishing this task.

No new business was presented.

The council members were encouraged to attend the Delta Omega reception in the Arden/Mellon Balcony immediately following the meeting. The meeting was adjourned at 5:50 p.m.