Leadership Academy: Virtual Meetings

INTRODUCTION

Virtual meetings are a blessing and a curse for CSD professionals. While they allow for interactions with participants from different geographies and time zones, they are also often fraught with stressful technical challenges. Many facilitation strategies that are appropriate for in-person meetings fall short given the technical complexities of virtual meetings. In this webinar, participants will learn techniques to navigate these complexities, reduce their stress, and ensure that virtual meetings successfully deliver their desired outcomes.

LEARNING OUTCOMES
You will be able to:
- Describe the factors to use to choose virtual meeting platforms
- Identify the critical responsibilities of a virtual meeting facilitator and participant
- Explore different tips and techniques to running a successful virtual meeting

CONTENTS

Selecting Virtual Meeting Platforms .................................................. 4
Roles and Responsibilities ................................................................. 8
Tips and Techniques ........................................................................ 11

PROGRAM HISTORY and IMPORTANT INFORMATION

Live webinar date: August 15, 2017
Reviewed: 2021
End date: August 17, 2026

To earn continuing education credit, you must complete and submit the learning assessment on or before August 17, 2026.

This course is offered for 0.1 ASHA CEUs (Intermediate level, Related area).