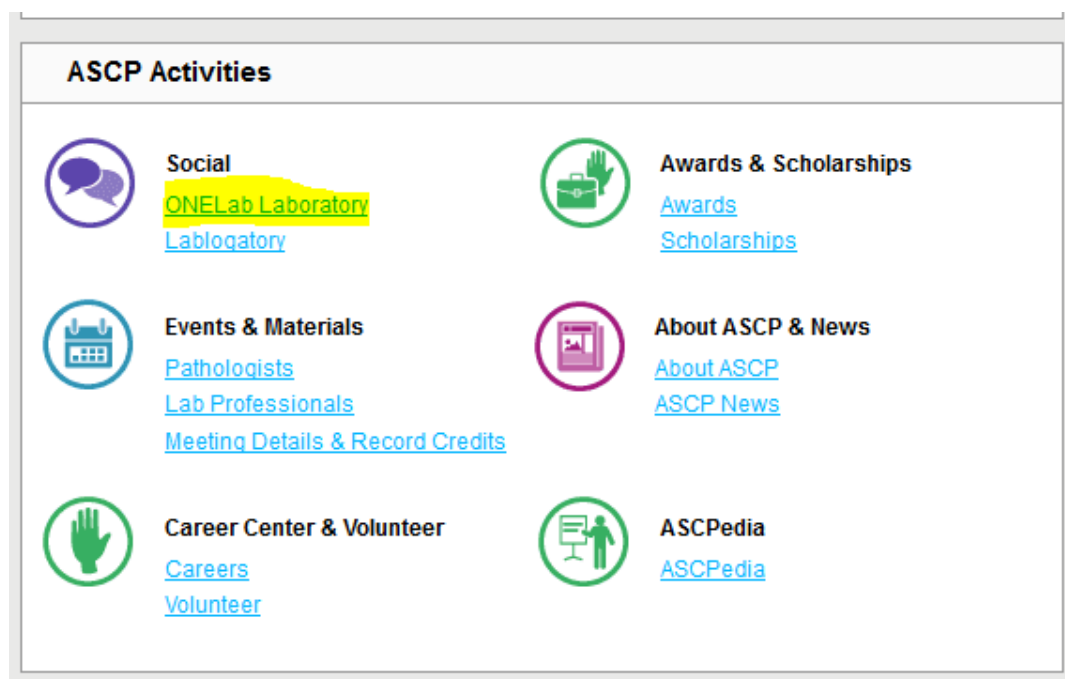


Items in Quick Notes:

- How to log in to ONELab (page 1)
- How to edit your preferences (page 2)
- How to read a complete post (rather than only the blurb on the homepage) (page 4)
- How to start a discussion on ONELab (page 5)
- How to reply to a discussion or post (page 7)
- How to link from a discussion post to a more thorough explanation in a blog post (page10)

How to log in to ONELab

If you log in to your ASCP account first, and then choose “ONELab Laboratory” from “ASCP Activities” you will be sure to be logged in to the ONELab site.



How to edit your preferences


- You must be logged in (using your ASCP customer number and password)

The screenshot shows the ASCP ONELab website. The top navigation bar includes links for Timesheets, AACCC - America..., AAPA, American Socie..., AGT, ASCLS, ASCP Dev Site, ASCP Intranet, Chicago Tribune, and Daily Her. The main header features the ONELab logo with the tagline 'Many voices. Your community.' and a 'Register | Login' link. Below the header is a navigation menu with 'Forums', 'Groups', 'Blogs', 'News', 'Stained Glass', and 'Member Resources'. The 'Groups' section is active, displaying the 'BOC Program Directors Group'. The group page includes tabs for 'Overview', 'People', 'Discussions', 'Blog', 'Events', and 'Photos'. The 'Overview' tab is selected, showing a description of the group and a search bar. On the right side of the group page, there is a 'New Group Blogs' section with links to 'Under the Microscope', 'ASCP Local Representatives', and 'Path Chat'. A blue arrow points to the 'Login' link in the top right corner.

- Choose “Edit Message Prefs” from the right hand column

This screenshot shows the same ASCP ONELab website as the previous one, but with a blue arrow pointing to the 'Edit Message Prefs' link in the right hand column. The 'Edit Message Prefs' link is located in the 'Recent Discussions' section, below the 'Welcome Program Directors' post. The 'Edit Message Prefs' link is highlighted with a blue arrow.

- You can choose how often you wish to receive email notifications about posts and discussions from this group. The default is “Daily.”



BOC Program Directors Group

[See All Groups](#)

[Overview](#) [People](#) [Discussions](#) [Blog](#) [Events](#) [Photos](#) [»](#)

The BOC Program Directors Group is an open group for directors of laboratory programs whose students seek BOC certification. Whether it's MLS, CT, HT, PBT, or any other of the BOC's 20 certifications, this peer based group can answer any of your certification related questions. Supported by volunteers with several years of program experience, the group aims to become the program director's resource for information and support.

Email Notification Preferences

☒ Receive Group Digest

Activities: ☒ Discussions ☒ Blog Posts ☒ Photos ☒ Videos ☒ Events ☐ New Members

Frequency: ☐ Daily ☒ Weekly ☐ Custom

☐ Receive Group Activity Notifications

☒ Receive Group Manager Messages

We welcome new groups all the time.

If you have an idea for a group please submit a [request form](#).

New Group Blogs

Under the Microscope

For the laboratory professionals, stories written for you by you.

7 hours ago

ASCP Local Representatives

Local Representatives bring issues and concerns from the membership to ASCP and the Council of Laboratory Professionals. They represent ASCP at the local level and ensure member concerns are heard.

10/5/2015 11:09 PM

Path Chat

We're talking about the issues affecting pathologists.

9/25/2015 1:00 AM

Popular Profiles


No users were found.

How to read a complete post (rather than only the blurb on the homepage)

- You can click on the title of the post under “Recent Discussions” or under “Recent Activities.”

questions. Supported by volunteers with several years of program experience, the group aims to become the program director's resource for information and support.

Recent Discussions



Encourage Your Students to Apply for a Siemens-ASCP Scholarship
last post by [Susan Graham](#) on 10/8/2015 at 3:54 PM


Welcome Program Directors
last post by [Kristin Blake](#) on 10/8/2015 at 3:37 PM


Update - 2016 PPR Invoice
last post by [Kristin Blake](#) on 10/2/2015 at 3:42 PM

Recent Blog Posts

There are no blog posts for this group.


Recent Activities








[Susan Graham](#) started the discussion **Encourage Your Students to Apply for a Siemens-ASCP Scholarship**
12 minutes ago


As a member of the Scholarship Committee, I would like to ask you to encourage your students to apply for a Siemens-ASCP Scholarship. To be eligible, students must be an ASCP member (free), be in the final year of a NAACLS or CAAHEP accredited program, have a GPA of 2.8 out of 4.0, and be a US...


 [Edit Group Links](#)


 [Report Abuse](#)

 [Edit Message Prefs](#)

 [Invite Friends](#)

 [Subscribe](#)

 [Group Message](#)

 [Leave this Group](#)

Upcoming Events

There are no upcoming events for this group.

Recent Photos

There are no photos posted to this group.

Recent Videos

There are no videos posted to this group.

ASCP Local Representatives

Local Representatives bring issues and concerns from the membership to ASCP and the Council of Laboratory Professionals. They represent ASCP at the local level and ensure member concerns are heard.

10/5/2015 11:09 PM

Path Chat

We're talking about the issues affecting pathologists.

9/25/2015 1:00 AM

Popular Profiles

No users were found.

September 2016

How to start a discussion on ONELab

- You must be logged in using your ASCP customer number and password

The screenshot shows the ONELab website interface. At the top, there's a navigation bar with links like Timesheets, AACC - America..., AAPA, American Socie..., AGT, ASCLS, ASCP Dev Site, ASCP Intranet, Chicago Tribune, and Daily Her. Below this is the ONELab logo with the tagline 'Many voices. Your community.' and a search bar. The main content area is titled 'BOC Program Directors Group' and includes tabs for Overview, People, Discussions, Blog, Events, and Photos. A description of the group is provided, along with a search bar for group content. Recent discussions and blog posts are listed. On the right side, there are sections for 'New Group Blogs' (Under the Microscope, ASCP Local Representatives, Path Chat) and 'Popular Profiles'.

- Click on “Discussions”

This screenshot shows the same ONELab website interface, but with the 'Discussions' tab selected. A blue arrow points to the 'Discussions' tab in the navigation bar. The main content area now displays a list of recent discussions, including 'Welcome Program Directors', 'Update - 2016 PPR Invoice', and '2016 PPR Invoices'. The right side of the page remains the same, showing 'New Group Blogs' and 'Popular Profiles'.

September 2016


- Choose “New Discussion”

The screenshot shows the ASCP ONELab forum interface. At the top, there's a navigation bar with links like 'Forums', 'Groups', 'Blogs', 'News', 'Stained Glass', and 'Member Resources'. The main content area is for the 'BOC Program Directors Group'. It includes a description of the group, a 'New Discussion' button (highlighted with a blue arrow), and a list of existing discussions. The discussions list has columns for 'Discussions', 'Posts', and 'Latest Post'.

Discussions	Posts	Latest Post
Welcome Program Directors [Unread Posts]	2	10/6/2015 Karen Honeycutt
Update - 2016 PPR Invoice [Unread Posts]	1	10/2/2015 Kristin Blake
2016 PPR Invoices [Unread Posts]	1	10/2/2015 Kristin Blake
Wishing you a Happy Lab Week!	1	4/23/2015 Robin Lewis

On the right side, there are sections for 'New Group Blogs' (including 'Under the Microscope' and 'ASCP Local Representatives') and 'Popular Profiles' (showing 'No users were found.').

- Write a headline and your post. Click “Submit” when you are finished.


**BOC Program Directors Group**[See All Groups](#)

[Overview](#) [People](#) [Discussions](#) [Blog](#) [Events](#) [Photos](#) [»](#)

The BOC Program Directors Group is an open group for directors of laboratory programs whose students seek BOC certification. Whether it's MLS, CT, HT, PBT, or any other of the BOC's 20 certifications, this peer based group can answer any of your certification related questions. Supported by volunteers with several years of program experience, the group aims to become the program director's resource for information and support.

Add a New Discussion (please use descriptive thread titles to help everyone find information easily!)

All fields marked with "*" are required.

**Robin Lewis**
Manager

Headline:*

Your Post:*

B

I

U

L

Text

Image

Link

Quote

Code

Table

Form

Media

ASCP

Help

More

Font: Size:

New Group Blogs

Under the Microscope
For the laboratory professionals, stories written for you by you.
9 minutes ago

ASCP Local Representatives
Local Representatives bring issues and concerns from the membership to ASCP and the Council of Laboratory Professionals. They represent ASCP at the local level and ensure member concerns are heard.
10/5/2015 11:09 PM

Path Chat
We're talking about the issues affecting pathologists.
9/25/2015 12:47 PM

Popular Profiles

No users were found.

How to reply to a discussion or post

- You must be logged in (using your ASCP customer number and password)
- Click on the title of the post you wish to read.

questions. Supported by volunteers with several years of program experience, the group aims to become the program director's resource for information and support.

Search Group Content

Search

Recent Discussions

[Encourage Your Students to Apply for a Siemens-ASCP Scholarship](#)

last post by [Susan Graham](#) on 10/8/2015 at 3:54 PM

[Welcome Program Directors](#)

last post by [Kristin Blake](#) on 10/8/2015 at 3:37 PM

[Update - 2016 PPR Invoice](#)

last post by [Kristin Blake](#) on 10/2/2015 at 3:42 PM

Recent Blog Posts

There are no blog posts for this group.

Recent Activities



[Susan Graham](#) started the discussion [Encourage Your Students to Apply for a Siemens-ASCP Scholarship](#)

12 minutes ago

As a member of the Scholarship Committee, I would like to ask you to encourage your students to apply for a Siemens-ASCP Scholarship. To be eligible, students must be an ASCP member (free), be in the final year of a NAACLS or CAAHEP accredited program, have a GPA of 2.8 out of 4.0, and be a US...



[Kristin Blake](#) posted [Re: Welcome Program Directors](#) to the discussion [Welcome Program Directors](#)

29 minutes ago

Hello Karen, Thank you for your question. If your former student was awarded MT(ASCP) certification prior to

[Edit Group Links](#)

[Report Abuse](#)

[Edit Message Prefs](#)

[Invite Friends](#)

[Subscribe](#)

[Group Message](#)

[Leave this Group](#)

Upcoming Events

There are no upcoming events for this group.

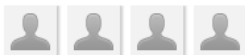
Recent Photos

There are no photos posted to this group.

Recent Videos

There are no videos posted to this group.

Recent Members



ASCP Local Representatives

Local Representatives bring issues and concerns from the membership to ASCP and the Council of Laboratory Professionals. They represent ASCP at the local level and ensure member concerns are heard.

10/5/2015 11:09 PM

Path Chat

We're talking about the issues affecting pathologists.

9/25/2015 1:00 AM

Popular Profiles

No users were found.

- Click on the "Reply" button in the top right hand corner of the original post. (This will copy the original post at the beginning of your post.)

10/6/2015, 11:44 AM

#1



[Perthena Latchaw](#)

Posts: 6

Joined: 11/6/2013

Last Post: 10/6/2015

Welcome Program Directors

Score: 1

Welcome to our New and Improved ONELab Group for Program Directors. The purpose of this group is to provide a central resource site for new and established program directors whose graduates will be eligible for the ASCP Board of Certification exams.

[Reply](#)



[Report Abuse](#)

- OR you can fill out the post box that is empty below the last message.

New Post

New Discussion

Mark All As Read

Unsubscribe

All fields marked with "*" are required.



Kristin Blake

Headline:*

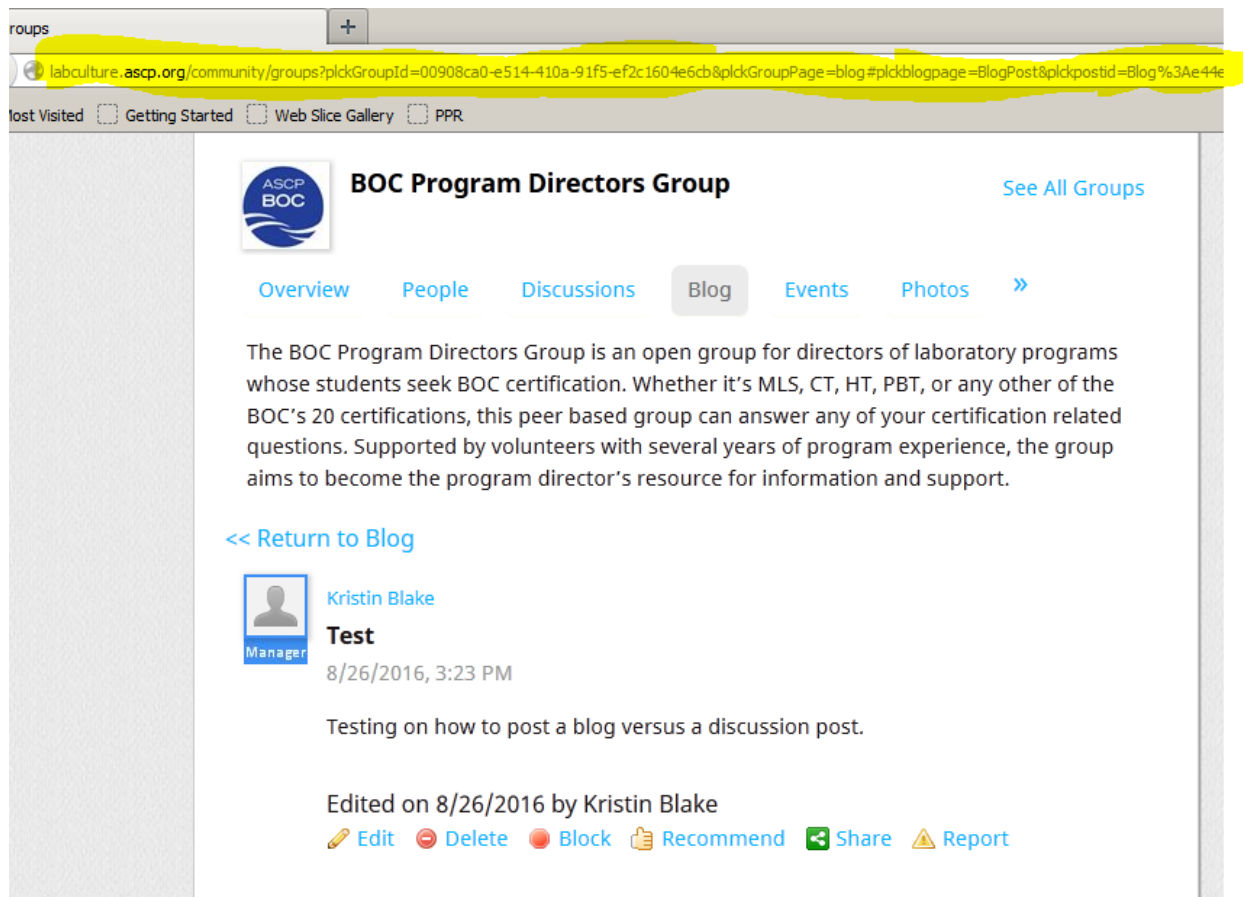
Re: Welcome Program Directors

Your Post:*

Rich text editor toolbar with icons for Bold (B), Italic (I), Underline (U), Bulleted List, Numbered List, Indent Left, Indent Right, Outdent Left, Outdent Right, Decrease Indent, Increase Indent, Link, Unlink, Image, Video, Embed, Table, Undo, Redo, Font color, Background color, and a small square icon.

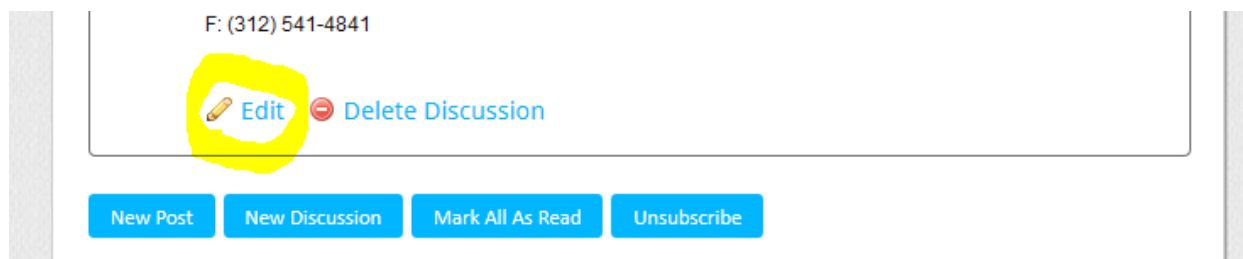
How to link from a discussion post to a more thorough explanation in a blog post

If you want to link to a blog in a discussion post, go to the blog and copy the blog's URL.



The screenshot shows a web browser window with the URL labculture.ascp.org/community/groups?plckGroupId=00908ca0-e514-410a-91f5-e2c1604e6cb&plckGroupPage=blog#plckblogpage=BlogPost&plckpostid=Blog%3Ae44e highlighted in yellow. The page title is "BOC Program Directors Group" with a "See All Groups" link. The navigation tabs include Overview, People, Discussions, Blog (selected), Events, and Photos. The main content area describes the group's purpose. Below the description is a link "<< Return to Blog". A post by Kristin Blake, Manager, titled "Test" is shown, dated 8/26/2016, 3:23 PM. The post content is "Testing on how to post a blog versus a discussion post." and it was edited on 8/26/2016 by Kristin Blake. At the bottom of the post are icons for Edit, Delete, Block, Recommend, Share, and Report.

Then, return to the discussion post and choose "Edit" from the very bottom of the post itself.



The screenshot shows the bottom of a discussion post. At the top, it says "F: (312) 541-4841". Below this, there are two buttons: "Edit" (with a pencil icon) and "Delete Discussion" (with a red minus icon). The "Edit" button is highlighted with a yellow circle. At the bottom of the post area are four buttons: "New Post", "New Discussion", "Mark All As Read", and "Unsubscribe".

Select the word you want to hyperlink, and use the button that looks like a world with a link across it to add the link.

Edit Discussion

All fields marked with "*" are required.

Kristin Blake
Manager

Headline:*
BOC Newsletter Special Alert

Your Post:*

The ASPC Board of Certification (BOC) has been in ongoing discussions with Center for Medicare and Medicaid Services (CMS) staff regarding its recent decision to declare losing degrees the equivalent of biological science. Following a recent meeting between CMS, the ASPC, and the BOC, the BOC discussed about the impact of the decision on test results. The BOC's discussions in a special edition of the [ASPSCOM newsletter](https://www.ascp.org/content/function/alert) (<https://www.ascp.org/content/function/alert>). The ASPC BOC plans to continue its discussions with CMS.

Patricia A. Tanabe, MPA, MLS(ASCP)CM
Executive Director
ASCP Board of Certification
33 West Monroe, Suite 1600
Chicago, IL 60603

body p span span

Submit Cancel

Link
Link Info Target Advanced
Link Type
URL
Protocol http:// URL

OK Cancel

We welcome new groups all the time.
If you have an idea for a group please submit a [request form](#)

Choose “Ok” from the pop up screen once you have added the URL, and then choose “Submit”