## Alaska State Legislature

Senator Lesil McGuire Administrative Regulation Review



State Capitol Juneau, Alaska 99801

TRAVEL REQU	JEST / AUTHORIZATIO	ON MEMO
NAME: lesil mc Gui	isc	will travel
from Juneau	on <u>2-19-</u>	16
to Anchorage	_ & return on 3	L-22-16
for the purpose of:	My Rin Meets	· · · · · · · · · · · · · · · · · · ·
The specific meeting / business dates are	= 2-20-16	
I will be booking online at www.ala I will be submitting travel receipts f I will need to rent a vehicle.  Requested by:	or reimbursement.	nting Intranet for instructions.
	Signature	
SUBMIT COMPLETED	FORM TO SENATOR I	LESIL MCGUIRE
Travel	Japaior Lesil McGuire	Mr 620 1/29/11
*Reservations should be made at www.alask: LAA.Travel@akleg.gov for purchase. You (Airline Booking Instructions are	ı will receive ticket purchase ver	rification via email.
Confirmation #	Issued through	

	in A	Permant	~ \ K	-1	Trav	ative Affairs A rel Claim - 02	
of Travel:		<u> </u>		you by checking t			
Travel Advance Re	equested: YE	S NO		tach board ts & return			
Return Form to: .	Joanna Bizzarro , L	AA, State Capito	ol, Rm 3, Juneau, Ala	ska 99801-1182	(907) 465-662	5 or Fax (907)	465-1772
TINERARY List each date in to conference fee . Mea			vernighted. <i>Indicat</i> ed if you consumed			with your reg	istration or
1. On <u>2-19</u>	-(6I(W	vill travel) (travele	ed) from:	City	to: A	nchorag	<u>e</u>
at		/PM (indicate	time on official bus	siness)			
	DATE		CITY/STATE	(Check Breakfast	if meel was provi		ACCOUNTING Lodge \$ Meals \$
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overnighted on	3-30	in —	dans s	-	<del>  -  </del>		0.86
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	Home State	on	Date		i titte	TOTAL	
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PROM: Dest in CAB#: 66
DATE: 2-19-16 AMT: 25

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0.00



Phone: (907) 276-8000 Fax: (907) 343-2298 www.captaincook.com reservations@captaincook.com

Reservation Number 760150

Send to

Lesil Meguire

Anchorage, AK 99501

**Phone** 

907-3518060

**Guest Name Leal Mcguire** Company

Alaska State Senate

**Arrivai Date** 

Departure Date

2/19/2016

2/21/2016

Room Information 1440 - Junior Suite BIII To Mcguire, Lesli Anchorage, AK 99501 **Phone** Folio Number 1081433 - All Charges **Trans Date** Description Voucher **Amount** Charges 2/19/2016 Valet Parking Charge 1440 59817 30.00 2/19/2016 Valet Parking Charge 1440 59819 30.00 2/19/2016 Government cch-1440 99,00 2/19/2016 **MOA Room Tax** cch-1440 11.88 **Total Charges** 170.88 Payments 2/20/2016 **MasterCard** ##########7466 819800440 0000514931 -170.88 Total Payments -170.88 Balance Due:

"If you would like an Express Checkout please dial 0 for the Operator, Thank you and we hope you enjoyed your stay."

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association falls to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Guest Signature:

THANK YOU FOR STAYING AT THE HOTEL CAPTAIN COOK!





Phone: (907) 276-6000 Fax: (907) 343-2298 www.captaincook.com reservations@captaincook.com

-				
н	RRAN	vation	Number	780150

Send to

Lesil Moguire

Anchorage, AK 99501

Phone

Guest Name Lesli Mcguire

**Arrival Date** 

**Room information** 

and the same of th

**Departure Date** 

1440 - Junior Sulte

Balance Due:

0.00

Company

Alaska State Senate

2/19/2016

2/21/2016

Bill To Mcguire, Lesil 1015 w 7th ave

Anchorage, AK 99501

907-3518060 Phone

Folio Number 10	061686 - All Charges	······			
Trans Date	Description			Voucher	Amount
Charges					
2/20/2016	Valet Parking Charge		1440	59 <b>850</b>	30.00
2/20/2016	Government			cch-1440	99.00
2/20/2016	MOA Room Tax			cch-1440	11.88
	Total Charges				140.88
Payments	_				
2/21/2016	MasterCard	##############7466	268110440	0000515278	-140.88
	Total Payments				-140.88

"If you would like an Express Checkout please dial 0 for the Operator, Thank you and we hope you enjoyed your stay."

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be netd personally liable in the event that the indicated person, company, or association falls to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the Issuer.

Guest Signature: \_

THANK YOU FOR STAYING AT THE HOTEL CAPTAIN COOK!



Purpose Admin & Reconsist of Real parts	egislative Affairs Travel Claim - (	
Please let us know if you would like the detailed expenditure lines broken out for you by checking this box		
Please attach boarding particles of the property of the proper	sses & rei A Account	ntal car ting.
Return Form to: Joanna Bizzarro, LAA, State Capitol, Rm 3, Juneau, Alaska 99801-1182 (907) 468	5-6625 or Fax (90	7) 465-1772
ITINERARY		
List each date in travel status and indicate where overnighted. Indicate which meals were inclu- conference fee. Meal allowances should not be claimed if you consumed a meal included in the fe	ded with your re e	egistration or
1. On 2-19-16 I (will travel) (traveled) from: Juneau to:		
Deta	Anchorag	City
at:	. manus alada adb	
(Check if meal was DATE CITY/STATE Breakfast Lunch	<i>provided)</i> Dinner	ACCOUNTING Lodge \$ Meals \$
i overnighted on 2-14 in Archivas		Looge & Meals &
I overnighted on 2-20 in southwave		
l overnighted on in		-
l overnighted on in		
overnighted on in		
l overnighted on in		
I overnighted on in I returned to I was a given	لبلر	
I returned to Jones on 2-22-16 at 9.96 Home Station Data Time	M/PM	
(woods are protected delity, end are deletifilitied by the title of Cay business travel hading and ande )		<del></del>
<ol> <li>(Meals are prorated daily, and are determined by the time of day business travel begins and ends.)</li> <li>If a portion of this trip includes personal business, list dates of personal business:         <ul> <li>(or complete form showing shortest time trip could have taken)</li> </ul> </li> <li>Attach lodging receipts or check box to receive lodging per diem in lieu of receipt.</li> <li>Check box if you wish to claim meal per diem only (no lodging expense incurred).</li> <li>Check box if you wish to claim airfare and/or surface travel expenses only (no lodging or meal per diem only (no lodgin</li></ol>	er diem).	
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## Joanna Bizzarro

From:

**Trevor Gutierrez** 

Sent:

Monday, February 22, 2016 4:30 PM

Joanna Bizzarro

**Subject:** 

FW: Scan from a Copier Capitol1stFloorMain

**Attachments:** 

DOC.PDF

Hello.

Thanks for everything here is Senator McGuire's hotel rooms from this past weekend, her current home is under construction that is why she had to stay at a hotel. Let me know if you have any questions.

-Trevor

----Original Message----

From: postmaster@akleg.gov [maílto:postmaster@akleg.gov]

Sent: Monday, February 22, 2016 4:25 PM

To: Trevor Gutierrez <Trevor.Gutierrez@akleg.gov>

Subject: Scan from a Copier Capitolist Floor Main

Please open the attached document. It was scanned and sent to you using a Xerox CapitolistFloorMain

Attachment File Type: PDF, Multi-Page

WorkCentre Location: Capitol 1st Floor Main St

Device Name: Capitolist Floor Main WorkCentre IP Address: 192.168.36.21

Device MAC Address: 9c:93:4e:04:ac:69