

Please allow 2–4 weeks for refunds to be processed. Arbonne is committed to using only beneficial and high-quality ingredients. All our formulations are subjected to exhaustive laboratory testing. If, however, within **45 days** of purchase, your Client is not completely satisfied with any Arbonne product, you may return the unused portion to Arbonne for a full refund of the price paid or replacement product. Independent Consultants may return product for refund or exchange within **45 days** of the order date. Consultants, please refer to Section 8 of the current Independent Consultant SuccessPlan and Policies & Procedures Manual.

To Return or Exchange Product, YOU MUST OBTAIN a Return Merchandise Authorization (RMA) Number. Enter the RMA number in the box to the right.

RMA#:

- Obtain an RMA# by calling Arbonne Customer Service at 1.800.ARBONNE.
- Packages received without an RMA# will be returned to sender.

CONSULTANT & CLIENT INFORMATION (CLIENT INFORMATION MUST BE COMPLETED FOR ALL CLIENT REFUNDS AND EXCHANGES.)

Consultant Information				
<input type="checkbox"/> Send replacement products to this address	Name:		Consultant ID:	
	Address:		Phone:	Fax:
	City:	County:	State:	ZIP:

Client Information				
<input type="checkbox"/> Send replacement products to this address	Name:		Client ID (if available):	
	Address:		Phone:	Fax:
	City:	County:	State:	ZIP:

PRODUCTS RETURNED TO ARBONNE (COMPLETE ALL COLUMNS)

Reason Code For Return**			
1. Product damaged	2. Product defective	3. Do not like	4. Received incorrect product
5. Not as described/pictured	6. Resignation*	7. Other _____	

INVENTORY OR PERSONAL CONSUMPTION: Inventory being returned will be accepted for exchange only. If you are requesting a refund for inventory, you would be required to resign as an Arbonne Independent Consultant. If you are returning product you purchased for personal consumption purposes, you would be subject to the same return policy that is extended to Clients. For additional information, please refer to Section 8 in the SuccessPlan and Policies & Procedures Manual.

***RESIGNATION**

If you wish to resign, please sign below confirming your resignation as an Arbonne Independent Consultant.

I, _____ wish to resign as an Arbonne Independent Consultant.
(Print Name)

Signature: _____ Date: _____ ID# _____

Order #	Item #	Lot #	Description	Quantity	Suggested Retail Price (SRP)	'R' Return or 'X' Exchange	Reason Code**

Tax Rate: _____ %

***Please note –**

- Your refund amount will be calculated based on the SRP, discount (if applicable) as well as any specials or promotions that were used to purchase the product.
- Business Aids are non-refundable. You may return them for exchange only.
- Shipping is non-refundable.

CREDIT CARD INFORMATION (COMPLETE ALL COLUMNS)

Requesting a Refund to the Original Credit Card

***Please note:** In accordance with the policies and procedures of the credit card companies, all refunds must be credited back to the credit card used to place the order. Refunds cannot be issued to multiple credit cards for a single order. Consultant overrides, bonuses, incentives, campaigns, promotions and other benefits are subject to deduction from refunds or repurchase amount.

Type	Credit Card Number	Name on Credit Card	Exp Date
<input type="checkbox"/> MC <input type="checkbox"/> Visa <input type="checkbox"/> AMEX <input type="checkbox"/> Discover			/

REQUESTED PRODUCT EXCHANGES

Item #	Description	Quantity	Suggested Retail Price (SRP)

BALANCE DUE FROM EXCHANGE (IF APPLICABLE)

If applicable, the balance due from your exchange will be applied to the following credit card:

Type	Credit Card Number	Name on Credit Card	Exp Date
<input type="checkbox"/> MC <input type="checkbox"/> Visa <input type="checkbox"/> AMEX <input type="checkbox"/> Discover			/

(Total of Returned Products – Total of Replacement Products = Balance Due)

SEND RETURN TO THE WAREHOUSE FROM WHICH YOUR PRODUCT WAS SHIPPED:

Greenwood, Indiana Arbonne International, LLC Attn: Product Return 800 Commerce Parkway West Greenwood, IN 46143	Irvine, California Arbonne International, LLC Attn: Product Return 9400 Jeronimo Road Irvine, CA 92618
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RMA# MUST BE PRINTED CLEARLY ON THE EXTERIOR OF EACH BOX.
PLEASE INCLUDE THIS FORM IN THE BOX TO PREVENT DELAYS IN PROCESSING.

FOR INTERNAL USE ONLY

RETURN	REPLACEMENT	REFUND
Total SRP Value (with special/bonus adjustments):	Total SRP Value (with special/bonus adjustments):	
Tax:	Tax:	
Discount:	Discount:	
Total Return:	Total Replacement:	
Notes:		

