

# NORTH CAROLINA ASSOCIATION FOR HEALTHCARE QUALITY



## POSITION: Awards & Recognition Committee Chair

This person shall run nominations for NCAHQ Award; select Outstanding Quality Professional based on nominations; and create and order recognition certificates and prizes as determined by NCAHQ Board for presentation at Annual Conference. Investigate and develop criteria for potential new awards to recommend to the Board.

### Objectives:

- To support the vision, mission, goals and objectives of NCAHQ
- To be knowledgeable of the NCAHQ Bylaws
- To promote recognition of Quality Professionals who are making exceptional contributions to our field.

### Qualifications:

1. Active NCAHQ member
2. Ability to commit amount of time necessary to perform duties (Approx. 4-12 hours/month)
3. Creative thinking abilities
4. Ability to coordinate varied information into meaningful presentation

### Duties include:

1. Coordinate activities involved in nominations for NCAHQ Awards.
2. Keep accurate records of necessary components of the award process.
  - a. Engage others as necessary to fulfill application requirements.
  - b. Compile and create the application requirements.
3. Obtain Healthcare Quality Week proclamation from the NC Governor's office.
4. Review the Strategic Plan and recommend changes to continually drive the organization's future planning and progression as an exemplary Health Care Quality Organization.
5. Keep NCAHQ members informed about quality professional awards and grants.

6. Participates in the development of the annual budget as well as the ongoing monitoring of resource consumption to ensure financial viability and long-term stability.
7. Participates in the development and ongoing review of the strategic plan as it relates to the overall success of NCAHQ.
8. Other duties as delegated by the President or Board of Directors for the operation of NCAHQ.