

Rapid Credentialing Risk Scorecard

Score your organization on each dimension, then total your points

Score each dimension honestly. Circle the description that best matches how your organization operates today, not how it is supposed to operate. Maximum score is 18.

DIMENSION	0 POINTS	1 POINT	2 POINTS	SCORE
1. CAQH attestation tracking CRITICAL	No system. We find out when something breaks.	Manually checked occasionally.	Automated alerts 30+ days before each 120-day window.	
2. New provider enrollment trigger CRITICAL	We start after the provider begins seeing patients.	We start at onboarding or orientation.	We start at offer letter signature (day zero).	
3. Recredentialing calendar CRITICAL	No central tracking. It lives in someone's head.	Spreadsheet, updated inconsistently.	Central system with automated expiration alerts.	
4. NPI linkage accuracy	Never audited.	Audited when a denial spike happens.	Audited proactively, at least annually, per payer.	
5. Taxonomy code verification	Never verified after enrollment.	Verified at initial enrollment only.	Verified at enrollment and audited annually.	
6. Payer follow-up cadence	We contact payers when we remember to.	Irregular follow-up with no clear owner.	Every two weeks minimum, escalation at 60 days.	
7. First-pass acceptance rate	We do not measure it.	We track it in aggregate only.	Measured by payer, and above 90%.	
8. Dollars on hold visibility	No idea what is sitting with payers.	Rough estimate.	Tracked by payer, by provider, monthly.	
9. Credentialing staff resilience	One person owns everything, nothing documented.	Partially documented.	Full documentation, trained backup in place.	

WHERE YOU LAND		
15–18	Best in class	Strong operation, and rare. Focus on first-pass rate and technology leverage.
11–14	Low risk	Solid foundation. Close the remaining gaps before you add providers.
6–10	Moderate risk	A foundation with dangerous gaps. Prioritize documentation and proactive tracking.
0–5	High risk	Active revenue exposure right now. Start with CAQH attestation and your enrollment trigger.

The override: a zero on any line marked CRITICAL caps you at Moderate Risk, whatever your total. Those three are where revenue actually leaks.