



KHA & KSHP Spring Meeting  
May 9-10, 2019  
Lexington Convention Center

P.O. Box 4961  
Louisville, KY 40204  
502-456-1851 x2  
f 502-456-1821  
[www.kshp.org](http://www.kshp.org) \* [info@kshp.org](mailto:info@kshp.org)

Dear Exhibitor:

The Kentucky Society of Health-System Pharmacists invites you to exhibit at the KHA/KSHP Spring Meeting on Thursday and Friday, May 9<sup>th</sup> and 10<sup>th</sup> at the Lexington Convention Center in Lexington, KY. This will be a very special KSHP meeting as it will be held in conjunction with the [Kentucky Hospital Association's \(KHA\) Annual Convention](#). The KHA/KSHP Meeting will attract at least 600 attendees representing the best in professional hospital administration and health-system pharmacy.

The KHA and KSHP exhibits will all be located in the same general area in order to optimize the number of attendees each exhibitor is able to communicate with during the meeting. Exact exhibit hours and set-up information will be listed on the official conference program. Exhibitors will be mailed a meeting brochure and confirmation prior to the meeting. This meeting promises to be very special. You don't want to miss this opportunity to network with key decision makers!

Exhibit Space fee is \$1,500 and includes one 6' table and two chairs.

**To reserve your booth** complete the enclosed registration form and return by email, mail or fax. **Forms must be returned to reserve space.** Checks for exhibit space should be made payable to **KSHP** and mailed to: KSHP, Attn: Nick Vaccaro, P.O. Box 4961, Louisville, KY 40204. Email to [nvaccaro@kshp.org](mailto:nvaccaro@kshp.org) or fax to 502-456-1821. **Our tax ID number is 61-1142796.** Exact exhibit locations will be determined by KSHP based on venue layout and received date of form/payment.

I look forward to working with you this year and having another great meeting. KSHP truly appreciates your support.

*Please note: In order to ensure the most availability for attendees during exhibition hours there will not be a Reverse Expo during the 2019 Spring Meeting.*

Sincerely,

**Nick**

Nick Vaccaro  
Association Manager  
KSHP  
[nvaccaro@kshp.org](mailto:nvaccaro@kshp.org)  
502-456-1851 x2

**Kentucky Society of Health-System Pharmacists**  
**2019 Spring Meeting**  
**May 9-10, 2018**

**EXHIBIT REGISTRATION FORM**

**Exhibitor Fee - \$1,500**

Firm Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

On-Site Representative(s) – (include emails): \_\_\_\_\_

**RULES GOVERNING EXHIBITS**

**Set-Up Hours:** The KHA meeting will begin on Wednesday evening and run through Friday at lunch. KSHP programming will be all day Friday. Exhibitors are invited, but not required, to participate in the exhibition on both Thursday and Friday. However, please note that the KSHP program will be focused on Friday only.

Exhibitors may set up their exhibits beginning on Wednesday at 2:00 pm (or 7:00 am on Thursday morning) if you are interested in participating in all exhibition times. If you are only interested in the KSHP timing of the meeting you may set up at 7:00 am on Friday, May 10, 2018. All materials must be removed Friday by 5:30 p.m. Please stay tuned for further details.

**Description of Exhibits:**

Exhibit Booth - \$1,500 Includes one 6' table and two chairs. The exhibition will be on Thursday 8:00 am – 6:00 pm and Friday 8:00 am – 4:30 pm.

**Arrangements for Special Equipment:** Electrical outlets are available throughout the exhibit area. We encourage exhibitors to bring extension cords for use with their booths. Any other requirements such as special electrical or shipping requirements must be handled directly with the Lexington Convention Center. You may contact the LCC at (859) 233-4567 BEFORE April 30, 2019. Please be sure to mention you are with the KHA/KSHP Annual Convention.

**Hotel Reservations:** We encourage vendors to stay at a hotel close to downtown Lexington. Please visit the Lexington Conventions and Visitor's Bureau website (<https://www.visitlex.com/hotels/>) to find hotel options. Once on the page use the "Sort by Category" menu to find hotels listed as "Downtown/Near Conv Center."

**I am paying by check. Check to arrive:** \_\_\_\_\_

**Charge my Credit Card**

**Visa**

**MasterCard**

**American Express**

Card # \_\_\_\_\_ Exp \_\_\_\_\_ 3 or 4 digit Security code \_\_\_\_\_

Name on Card: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

**PLEASE RETURN THIS FORM WITH PAYMENT BEFORE April 30, 2019**

TO: KSHP, Attn: Nick Vaccaro \* P.O. Box 4961 \* Louisville, KY 40204

Or email [info@kshp.org](mailto:info@kshp.org) or fax 502.456.1821

Questions? Contact Nick Vaccaro at 502.456.1851 x2 or [nvaccaro@kshp.org](mailto:nvaccaro@kshp.org)

**\*Payment (or date check to arrive) must accompany form to reserve space**