



Mid-Year Meeting Minutes

Convene/Call to Order

Date: May 1, 2026

Time: 12:34 p.m.

Location: Courtyard Marriott, 2405 SE Creekview Drive, Ankeny, IA 50021

The Mid-Year Meeting of the Iowa Paralegal Association was called to order at 12:34 p.m. A quorum was confirmed.

1. President's Report

Kehl

President welcomed the Board and Association members and provided introductions and general remarks regarding board development, team building, and member engagement. The success of the Spring Seminar was acknowledged, and members were encouraged to remain active in IPA initiatives, assist with filling vacancies, and continue efforts to increase member participation.

The President also highlighted the upcoming 40th Anniversary of IPA and encouraged Board and Association members to provide ideas and express interest in sponsorship opportunities.

A request was made for approval of prior Annual Meeting Minutes of October 10, 2025.

A motion was made by Cassie McMann to approve the prior meeting minutes. The motion was seconded by Kristina Swenson. All in favor. The motion was approved.

2. 1st VP/Seminar Director's Report

Braddock f/k/a Moomey

The First Vice President reported that the next seminar is scheduled for October 19th in Coralville. Members were encouraged to join the Seminar Committee and to contact her if interested in participating.

3. 2nd VP/Membership Director's Report

Agent

The membership report reflected 81 members, including 3 associates, with 74 active members.

4. Treasurer's Report

Swenson

The Treasurer reported that IPA is in good standing.

5. Secretary's Report

Hinton

The Secretary reported that the next regular Board meeting is scheduled for May 12th.

6. ISBA Liaison's Report

Hinke

Absent. No formal report was presented. President reported director is absent to due family emergency.

7. NALA Liaison's Report **Darnielle**

The NALA Conference will be held in Denver, July 16–18. Attendees may earn 2.5 CLE credits. Brenda will attend and encouraged members to participate if possible, noting the conference provides valuable educational opportunities and networking.

8. Editor's Report **McMann**

The Editor reported on the publication of Original Notice and the use of Member Connection. Members were encouraged to submit ideas and suggestions for content they would like to see in future publications.

9. Technology Director's Report **Burns**

Absent. No formal report was presented.

10. Public Relation Director's Report **Marquardt**

Absent. No formal report was presented.

10. Region 1 Report **Hinke**

Absent. No formal report was presented. President reported director is absent to due family emergency.

11. Region 5 Report **Riche**

Region 5 reported that a luncheon is planned for June 2nd in the Des Moines area. The event will focus primarily on networking and obtaining member feedback regarding topics, speakers, and educational opportunities members would like IPA to provide.

12. Region 6 Report **Jones**

Region 6 reported that the quarterly Lunch and Learn was successful. Plans are underway for the next event, tentatively anticipated for July, with efforts being made to secure a speaker.

13. Other Reports **Kehl**

Scholarships

It was reported that no NALA scholarship was awarded. The Paula Grady Memorial Scholarship was announced, along with information regarding the application process.

14. Old Business **Kehl**

There was no old business.

15. New Business **Kehl**

There was no new business.

16. Ratification of Board and Officer Actions

Kehl

President calls for a motion to ratify all acts taken by the Board and its officers since our last meeting. This includes all decisions, actions, and approvals made in the ordinary course of business. A motion was made by Jill Braddock (f/k/a Moomey) to ratify all acts of the Board and officers taken since the last meeting. The motion was seconded by Jessica Agent. All members present voted in favor. Motion carried. All such acts were ratified.

17. Adjournment

Kehl

There being no further business, the meeting was adjourned.