

To: *[Insert Your Boss's Name Here]*

From:

Subject: Iowa Paralegal Association Seminar Proposal

The 2021 IPA Live Virtual Spring Seminar is the largest paralegal conference in the state. The all-virtual conference is Friday, April 23, 2021.

Education, networking, and professional development are just some of the benefits of this event. This seminar is packed with six (6) education sessions led by speakers who are experts in the field. This year's Keynote Speaker is the Honorable Mary E. Chicchelly, Sixth Judicial District Judge for the State of Iowa.

I will be amongst many attendees who are knowledgeable and passionate about the paralegal profession. I will learn valuable information along with new skills to further advance my paralegal expertise. This event will give me the opportunity for hands-on learning and dialogue with leading experts. In addition, the post-seminar social allows me to network and engage with my paralegal peers and experts throughout the state, which could have a positive impact on our organization.

The cherry on top is that registration fees are being offered at discount prices! **\$20 for IPA Members**, or **\$50 for Non-Members**.

This investment will pay off in more efficient practices, new insights, and ideas. I am confident that this investment will be beneficial not only to myself, but also to the overall value of *[enter company name]*.

Thank you for your consideration, and I will work to ensure we get the full value of this event.

Sincerely,

[your name]