



IPA FALL SEMINAR MINUTES
Friday, October 10, 2025 Kirkwood Corallville Campus

1. **Convene/Call to order:** 12:31 PM
2. **Roll call:** 38 attendees at the seminar
1. **President's Report:** Kehl
The Seminar Committee has been hard at work and gratitude was expressed.
2. **Approval of Minutes:**
Motion to approve the Mid-Year minutes from 4/11/25 made by Nicole French and seconded by Kaycee Schippers. Motion carried. Minutes approved.
3. **Treasurer's Report:** Swenson
In good standing.
2. **ISBA Liaison's Report:** Hinke
Reminder that Paralegals can not be a non-affiliated member and judge at mock trials.
3. **1st VP/Seminar Director's Report:** Darnielle
Absent.
4. **NALA Liaison's Report:** French
Nicole will be leaving the board but reported it has been a pleasure being the NALA Liaison for the association.
5. **Secretary's Report:** Moomey
Spring Seminar will be held May 1, 2026, in Ankeny, Iowa.
11. **Region Director Reports:**
 - a. **Region 1:** Hinke
Working on building Region 1 and getting new members.
 - b. **Region 5:** Ryan
Absent – no report submitted.
 - c. **Region 6:** Postel
this is Kim last time as the Region 6 director as she is leaving the board and passing the torch to the newly appointed Region 6 director.
12. **Election Results:** Moomey

- i. 1st Vice President & Seminar Committee Chair – Jill Moomey
- ii. 2nd Vice President & Membership Committee Chair – Jessica Agent
- iii. Secretary and Nominations & Election Committee Chair – Tonya Hinton
- iv. Treasurer and Budget & Finance Committee Chair – Kristina Swenson
- v. Iowa Bar Liaison and New Laws & Legislation Committee Chair – Shelley Hinke
- vi. NALA Liaison and NALA Certified Paralegal Committee Chair – Sherry Darnielle
- vii. Public Relations Liaison and Public Relations Committee Chair – Aubrey Marquardt
- viii. Technology Liaison and Technology Committee Chair – Bethany Tarbox
- ix. Editor and Official publications Committee Chair – Cassandra McMann
- x. Director, Region 1 - Shelly Hinke
- xi. Director, Region 2 - vacant
- xii. Director, Region 3 - vacant
- xiii. Director, Region 4 - vacant
- xiv. Director, Region 5 – Chelsey Riche
- xv. Director, Region 6 – Ashley Jones
- xvi. Director, Region 7 - vacant
- xvii. Director, Region 8 - vacant

13. **Ratification of Acts of the Board of Directors:** Kristina Swenson moved to approve and ratify and accept the actions of the Board of Directors for the previous years. Kaycee Schippers seconded; The motion to ratify carried.

14. Old Business: none
Membership. Currently 90 members (77 active; 3 associate and 10 student memberships).

15. New Business: A question was asked regarding financial aid or reduced dues. This will be presented to the board for a more in dept discussion. There was also talk about maybe having a sponsor who sponsors members.

14. **Adjourn:**
12:49 – motioned by Kaycee Schippers, seconded by Jessica Agent, motion carried.