



7666 E. 61st, Suite 315, Tulsa, OK 74133
Phone: 918-587-6828 ♦ Fax: 918-582-6772
www.nala.org ♦ cle@nala.org

CERTIFICATE OF ATTENDANCE

Certified Paralegals are required to submit evidence of 50 hours of continuing legal education hours to renew the CP credential every 5 years. Of the 50 hours, 5 hours must be in legal ethics, and no more than 10 hours may be recorded in non-substantive areas. If attending a non-NALA sponsored educational event, this certificate should be completed and submitted with relevant documentation for the event. Please be sure to obtain the required signatures for verification of attendance. The requirements to maintain the CP credential are available from NALA's web site at <https://www.nala.org/certification/certtest2view>.

PLEASE COMPLETE THE SPACES BELOW AND ATTACH A PROGRAM

Session Hours	Session Topics (Description and Speakers)	Validation of Attendance

Name of CP (Please Print)

NALA Account Number (On Mailing Label)

Signature of CP

Name of Seminar/Program Sponsor

Address

Authorized Signature of Sponsor Representative

Date of Educational Event:

Preferred e-mail address

Location:

For Office Use Only	
Substantive hours	
Non-substantive hours	
Ethics	