Truth, Racial Healing & Transformation
Great Stories Club

Wednesday, April 3, 2019
Truth, Racial Healing & Transformation
Great Stories Club
Final Report Walkthrough

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ALA Public Programs Office
Final Reporting Requirement

Access the final report form at https://ala.smapply.io/prog/greatstories/

Only proposal owners will have access

To change the proposal owner, email Brian Russell (brussell@ala.org)

Report is due no later than January 31, 2020 or within 30 days of your last program
Accessing the Report

- Visit: https://ala.smapply.io/prog/greatstories/
- Log in with the email and password you used to apply with
Accessing the Report, cont.

- Click on the start button
Accessing the Report, cont.

- Click on Final Report
Accessing the Report, cont.

Start filling out the Programming Summary section of the report.
Programming Summary

• Add program titles, dates, times, and locations

• Enter event type, books used (if any), and moderators/facilitators/speakers

• Record actual attendance *immediately* after event ends
Programming Summary, cont.

• Use the description field to explain the program, as well as tell us about your event:
  • What was the discussion like?
  • What activities, if any, did your program include?
  • What questions were used and how did the youth respond?
  • What were the opportunities or challenges of the program?
Narrative Section

• There are 7 required prompts and 1 optional

• Answers should be maximum of 600 words

• Be detailed! Your answers help to inform the project’s evaluation and make the case for further funding.
Narrative Prompts - Goals

• How did your library define success when planning your TRHT GSC program series?

• Do you feel that you made progress toward, or achieved, those goals?
  • If so, how did you accomplish this, and if not, what were the barriers you encountered?
Narrative Prompts - Collaborators

• Who were your TRHT GSC collaborators?

• Describe:
  • Your organizational/community partner(s)
  • Personnel who led or moderated your discussion events
  • What they contributed to your series
  • How you worked together
  • How your program attendees reacted to them

• If your partners provided any feedback on their experience working on the TRHT GSC, please tell us about it.
Narrative Prompts – Racial Healing Circle (if applicable)

• What was your experience with convening a racial healing circle(s) and the practitioner(s) that your library worked with?

• How did participating teens feel about their healing circle experience?

• What do you feel was valuable about the experience, what was challenging, and what might be done differently in the future?
Narrative Prompts – Racial Healing Facilitation and Future Engagement

• What are your thoughts on further engagement with the Kellogg Foundation’s racial healing methodology?

• What role do you see racial healing circles playing (if any) in your community beyond the grant term?
Narrative Prompts - Impact

• Can you offer evidence of a specific benefit(s) accrued by any of the following groups:
  • Your organization
  • The community
  • Teen participants

• How did you evaluate your programs, and what did you learn?
Narrative Prompts – Areas for Improvement

• What challenges did you face while implementing your programs?

• What might:
  • You do differently?
  • ALA do differently?
Narrative Prompts - Continuation

• How will your organization support the work undertaken or expanded through this project in the days ahead?

• What are your plans for sustaining or building on the support offered to your participants, beyond the grant term (upcoming programs/events, community support, referrals, etc.)?
Narrative Prompts - Additional Information (optional)

• What else would you like to tell us about your experience conducting TRHT GSC programs?
Grant Funds

• Describe how you spent the programming grant provided by ALA (if applicable)

• ALA does not require you to submit receipts
Optional Matching Support

• Describe any in-kind support you received including the:
  • Amount
  • Source
  • Type of Support
  • Description

• Library and partner organization staff time spent working on the project can be considered in-kind support
Uploading Supporting Docs

• Before you “Review and Submit”, upload your supporting documents!
• From the review page, click on “Supporting Documents” on the left hand side.
Supporting Documents

• **Promotional Materials**
  • Upload any marketing materials you created/distributed for your programs

• **Media Coverage**
  • Upload media coverage of your programs (e.g. newspaper articles, radio interview recordings, etc.)

• **Event Photos**
  • Upload photos from your programs. Please note that photos may be used in promotional materials for the project.

• **Completed Optional Evaluation Materials**
  • If you completed any of the optional evaluation components, upload them here.
Final Notes

• Reminder emails will be sent in December and January

• Report is required; failure to submit may affect future eligibility for ALA grants

• Questions?
  • Email: publicprograms@ala.org
  • Call: 312-280-5045