## **DRAFT**

## **2018 Mandatory Exhibit Hours**

(Times when booth must be manned by exhibitors)

Minor adjustments to Mandatory Hours will be based on final program schedule

## PLEASE CONTACT CARY WALGAMOTT FOR LATEST INFORMATION

Cell (301) 645-7260 or Industry VP@atalink.org

- Tuesday, 23 October 12:00 pm to 5:00 pm exhibits setup
- Wednesday, 24 October 8:00 am to 5:00 pm exhibits setup
- Thursday, 25 October (exhibits must be ready for visitors by 12:00 Noon)
  - Exposition opens 2:00 to 5:00 PM (reduced manning, no giveaways)
  - Technology Exposition Reception/Dinner in exhibit hall (Business casual/open collar)
    - 7:00 to 9:00 PM
- Friday, 26 October
  - o Technology Exposition Reception/Lunch in exhibit hall
    - 12:05 PM to 13:15 PM
  - Technology Exposition Senior Leaders Tour exhibit hall closed to other attendees)
    - 1:30 to 4:00 PM
  - Technology Exposition Reception/Dinner in exhibit hall (Open collar/jacket optional)
    - 7:00 to 9:00 PM
- Saturday, 27 October
  - o Mobility Aircraft & Maintenance Seminar in exhibit hall
    - 11:00 AM to 12:30 PM
  - o Technology Exposition Reception in exhibit hall (Business Suit)
    - 5:45 to 6:45 PM
  - Exhibit Hall Officially Closes announced over PA system
    - **Approximately 7:00 PM** (tear down will begin immediately)

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- Friday and Saturday, early morning Exposition is OPEN for coffee/rolls. However, exhibitors may choose to man their booths manning is optional (*not required* by A/TA).
- Sunday, 28 November
  - O Exhibit hall must be clear by 1200 noon

There still could be minor adjustments to these exhibit hours based on the final program schedule. We will provide this information as soon as the schedule is available.