

Quiet, Study Spaces/Rooms Policy

There are three spaces/rooms available for people to use who require a quieter space. These are the: Nancy McCue Room, the Small Study Room and the Heritage Room. During the pandemic, we are also booking the Fireplace Room.

1. The Library has three quiet, study spaces, which can be reserved online on the Library's website. Each room accommodates a certain number of people. There is a minimum of 30 minutes and a maximum of 3 hours that a space/room can be booked.
2. A person may also call or come into the Library to request a reservation. All reservations are first come, first served. If someone is in the room and it is not reserved and someone who has reserved the room, the person must leave the space.
3. All rooms are available during the Library's open hours.
4. The room is available on a first come, first serve basis unless reserved in advance. Patrons with advance reservations take priority.
5. Small groups may reserve the room for their exclusive use. Some examples of acceptable use include tutoring, study groups, interviews and discussion groups.
6. The room may not be used to distribute or solicit orders or sell goods and services. The room is not intended to be a regular meeting site of a group or organization.
7. Noise must be kept to a minimum and should not be heard outside the room. When occupied, the door is to remain unlocked.
8. Persons who misuse the room will be asked to leave.
9. Each room has a different capacity number. Nancy McCue Room – 4 people; Small Study Room – 1 person; Heritage Room – 6 people; Fireplace Room – 8 people.