

Study Spaces/Rooms Policy

There are three rooms available for people to use who require a quieter space. These are the Nancy McCue Room, the Small Study Room and the Heritage Room.

1. The Library has three study/meeting spaces, which can be reserved online on the Library's website or by calling or visiting the Library. Each room accommodates a certain number of people. A library patron may reserve only one space per day for a maximum of three hours. Space permitting, staff may extend the reservation period.
2. Rooms may be reserved up to six months in advance.
3. All rooms are available only during the Library's open hours.
4. The room is available on a first come, first serve basis unless reserved in advance. Patrons with advance reservations take priority.
5. Small groups may reserve the room for their exclusive use. Some examples of acceptable use include tutoring, study groups, interviews and discussion groups.
6. The room may not be used to distribute or solicit orders or sell goods and services.
7. Noise must be kept to a minimum. When occupied, the door is to remain unlocked.
8. Persons who misuse the room will be asked to leave.
9. Room capacities follow fire code.
10. Rooms should be left in the condition in which they were found. Cleaning supplies may be available upon request.
11. The Heritage Room, while reservable, holds the Library's local history collection and may be used by others during a time it is reserved.