

This conference room is available at no charge to local individuals and organizations engaged in educational, cultural, intellectual, charitable, advocacy, civic, religious, or political activities. Individuals meeting with only one other person may charge for services, to include tutoring, client consultation, training, etc. Activities, sessions or meetings with an intended audience for a group of two or more people must be free to attend.

The conference room must be cleaned up by the groups or individuals using the rooms within the window of time for which the room has been booked, and any activities that cannot be cleaned up in a timely manner are not permitted. As such, we strongly discourage the use of wet glue, paint, and glitter.

If a group does not follow this or any other library policy during the time of attendance, or does not cancel unneeded room reservations in a timely manner to free the space for others, it may result in an extended or permanent non-allowance of library meeting and study room space.