

James W. Freston Single Topic Conference Proposal Form

To Be Developed Through the AGA Research Foundation's Takeda Endowment Fund

The purpose of this conference is to focus on scientific dialogue, present opportunities for scientific collaboration, and explore new ideas that may lead to enhanced patient therapies or potential opportunities for cures of digestive diseases. The program is funded by an endowment, which currently prohibits funding outside grants from another pharmaceutical, biotech, or medical device manufacturer or distribution company; staff will be responsible for budgetary restraints and will therefore determine logistics (date, location).

Please complete the form below to submit your program proposal. Be sure to complete all applicable sections to assure a fair and efficient analysis. If there are questions about completing this information, please contact agacouncil@gastro.org. **Proposals are due July 10, 2019.**

General Requirements

All proposals must meet the requirements that follow:

- Proposals must be for original programs, primarily developed by the AGA Institute Council and cannot be used to support other meetings.
- The proposal should fill approximately one to 1.5 days (Saturday-Sunday). The general downturn of rates of return may necessitate that registration fees cover a larger portion of meeting expenses relative to the endowment; thus, AGA is less likely to approve a proposal where the financial resources required for a meeting longer than 1.5 days.
- Topics previously presented may not be repeated until a period of four years has elapsed, e.g., a conference presented in 2010 could be presented again in 2014 or later (2013: Barrett's; 2014: microbiome and FMT; 2015: IBS; 2016: intestinal metaplasia; 2017: extracellular vesicles; 2018: obesity and metabolic diseases; 2019: food and GI management).

Proposal Requirements

A completed proposal must contain the information specified below:

- Title of meeting.
- Needs assessment: description of educational need that will be addressed by the program.
- Preliminary speaker program:
 - Course directors and planning committee members.
 - Speakers' names, institutional affiliations and tentative presentation titles.
- Expected attendance and target audience(s).
- Learning objectives.
- Results/outcomes expected to be achieved by the program.
- Proposers must select an AGA Institute Council section related to the topic. The council section chair or vice chair will present the proposal to the rest of the council during the January council meeting.
- Specific contacts for research institutions who focus on the proposed topic.
- Specific organizations/associations to whom AGA Institute can market to maximize attendance.
- Letter of intent to submit an R13 NIH conference grant where applicable.
- Any additional information you feel would be valuable regarding the request.

Title of the Conference:

Program Type (Basic, Clinical, Translational):

AGA Institute Council [Section](#) or [Committee](#) for Support/Sponsorship:

Needs Assessment/Rationale for Meeting

(Please specifically state how this program will meet the needs of AGA members and others in the field):

Expected Attendance:

Target Audience:

Identify your target audience(s) and elaborate on the appeal of this conference for each.

| Target Audience(s) | Why Should They Attend?/Value Proposition |
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AGA Targeted Audience (Please consider themes in conference and how they related to AGA's Sections):

- Basic & Clinical Intestinal Disorders (BCID)
- Cellular & Molecular Gastroenterology (CMG)
- Clinical Practice (CP)
- Imaging, Endoscopy & Advanced Technology (IEAT)
- Esophageal, Gastric & Duodenal Disorders (EGD)
- Gastrointestinal Oncology (GIONC)
- Immunology, Microbiology & Inflammatory Bowel Diseases (IMIBD)
- Liver & Biliary (LB)
- Microbiome & Microbial Therapy (MMT)
- Neurogastroenterology & Motility (NGM)
- Obesity, Metabolism & Nutrition (OMN)
- Pancreatic Disorders (PAN)
- Pediatric Gastroenterology & Developmental Biology (PGDB)
- Other
Please specify:

Target Associations outside of AGA:

Target Research Institutions:

Overall Learning Objectives (at least three). Additional session-specific learning objectives to be provided (see below section on Session Format):

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Key Take-Aways for Clinicians (if applicable):

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Will the course directors and faculty help promote the meeting to their networks? If so, please provide details including social networks you'll utilize and applicable details like twitter handles.

Person Submitting proposal:

Program Planning Committee (limit five):

| Full Name | Email Address | Institution |
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Designated Course Directors (limit two):

| Full Name | Email Address | Institution |
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Number of Faculty (limit 20, including max three international):

Additional Session Details

| Session-Specific Learning Objectives | Key Take Away Points | Intended Audience(s) |
|---|-----------------------------|-----------------------------|
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SESSION 2:

Moderators:

| Time | Presentation Title | Speaker |
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Additional Session Details

| Session-Specific Learning Objectives | Key Take Away Points | Intended Audience(s) |
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SESSION 3:

Moderators:

| Time | Presentation Title | Speaker |
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Additional Session Details

| Session-Specific Learning Objectives | Key Take Away Points | Intended Audience(s) |
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SESSION 4:

Moderators:

| Time | Presentation Title | Speaker |
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Additional Session Details

| Session-Specific Learning Objectives | Key Take Away Points | Intended Audience(s) |
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SESSION 5:

Moderators:

| Time | Presentation Title | Speaker |
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Additional Session Details

| Session-Specific Learning Objectives | Key Take Away Points | Intended Audience(s) |
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SESSION 6:

Moderators:

| Time | Presentation Title | Speaker |
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Additional Session Details

| Session-Specific Learning Objectives | Key Take Away Points | Intended Audience(s) |
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SESSION 7:

Moderators:

| Time | Presentation Title | Speaker |
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Additional Session Details

| Session-Specific Learning Objectives | Key Take Away Points | Intended Audience(s) |
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SESSION 8:

Moderators:

| Time | Presentation Title | Speaker |
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Additional Session Details

| Session-Specific Learning Objectives | Key Take Away Points | Intended Audience(s) |
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Will there be poster and/or oral abstract presentations?

Yes

No

If yes please specify:

Other: Please include any additional requests (keynote or breakout lunch, workshops, etc.) that you would like to include within your program. *Note that the AGA Institute Council reserves the right to approve or decline all or some of the components of the proposed meeting.*