



The Anglican Church in North America

Eligibility Requirements for enrollment into the ACNA group health plans.

The Anglican Church in North America (ACNA) Group Benefits is an employer sponsored group. Members acknowledge that they are participating in a large employer group. The ACNA Benefits Program is NOT an association group. The ACNA is the parent company and represents the employer. Therefore, all participating churches or dioceses must adhere to all points of the eligibility requirements as outlined below. Failure to comply with the stated eligibility requirements will render all church/diocese employees ineligible for coverage.

Persons must meet the following eligibility requirements in order to be enrolled into the ACNA group health plans:

- Clergy or lay staff person must be working full time (a minimum of 30 hours a week) in an affiliated ACNA church or diocese.
- Church or diocese must enroll a minimum of 75% of their eligible full time employees (clergy and lay) in order for any one staff member to be enrolled.
 - Exempt from this figure would be any full time employee who is already covered on their spouse's employer group plan, Medicare eligible, or covered as Military personnel or federal employee program.
- Church or diocese will provide a copy of payroll report and latest federal 941 form to verify eligibility.
- Each applicant will fill out and return a member information form in order to verify ACNA affiliation.
- Plan requirements state that the church or diocese must contribute at least 50% of the individual premium amount for each enrolled member in the group health policy.