

Fellow Advancement Committee Roles & Responsibilities

Applications Accepted By: Gina Tipton, FACHE

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Job Description

ROLE AND RESPONSIBILITIES

Fellowship Advancement Committee provides resources to ACHE of Georgia members seeking to advance to Fellow.

Main activities include:

1. Board of Governors Exam Tutorial
 - a. Annual In-person Tutorial and/or additional in person or online tutorials
2. Community Service Events
 - a. Monthly Community service events
3. Other support services for advancement to Fellow Status
 - a. Examples include: Connecting candidates with Fellows for Structured interviews, Resume review, guidance regarding application process, recruit candidates for advancement to fellow, etc.

Members of the Programs Committee will:

1. Attend at-least 70% of the committee meetings (usually monthly conference calls)
 - a. If a member misses a committee meeting, he/she should review the meeting minutes and email/communicate with the committee chair before next committee meeting
2. Actively participate in at-least 1 of the above-mentioned committee activities during the calendar year

Meetings:

- Monthly Conference Call (Currently afternoon of 4th Tuesday of each month)

Qualifications: Member in good standing of ACHE and ACHE of Georgia

COMMITMENT

By agreeing to participate as a member of the Fellow Advancement Committee, I personally commit to fulfilling my role and responsibilities and understand that failing to meet those requirements will lead to removal from the committee.

Name:

Signature _____

Date:

Additional Notes

Reviewed By: Gina Tipton

Date:

Approved By: Jon-Paul Croom

Date:

Last Updated By: Bruce Lloyd

Date/Time: April 2, 2024



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