

Children, Youth, & Family Ministry Assistant

Episcopal Church of the Good Shepherd | Austin, TX

Reports to the Rev. Brin Bon,

Priest for Children, Youth, & Families

The Episcopal Church of the Good Shepherd is a vibrant, active, and growing community of the Episcopal Church in Austin, TX. Our community boasts nearly 1000 children and youth, including church members and students at our two Early Childhood Education Programs. We are seeking a Children, Youth, & Family Ministry Assistant who can match the energy and enthusiasm of our community while assisting our Priest for Children, Youth, & Families in meeting the spiritual and formation needs of this growing community.

Hours

Part-time, 18 hours/week, \$20/hr, with possibility of increasing hours as the ministry grows. Must be available on Sunday mornings and one to two evenings a week. Program and planning duties will be worked on campus and in collaboration with other leaders on Sunday, Tuesday, Wednesday, and Thursday.

Duties

The CYF Ministry Assistant will assist the Priest for Children, Youth, and Families in the planning and leadership of all children and youth events and activities including mid-week programs, Sunday morning youth formation, monthly Sunday afternoon youth activities, and other annual programs such as Vacation Bible Camp, Youth Retreats, Youth Confirmation classes, Trunk or Treat, and the Christmas Pageant.

The general duties will include:

- Providing a stable, responsible, and kind, and spiritually mature presence at all children, youth, and family activities on Sundays and throughout the week as you assist in the leadership of our programs.
- Assist the Priest for Children, Youth, and Families in designing and executing meaningful opportunities for spiritual growth and Christian formation for children and youth from Pre-K through High School.

- Taking your place on a staff of nearly 20 to contribute to the larger ministry of the parish.
- Taking a significant role in scheduling volunteers for children and youth activities including Sunday School and community building activities on and off-campus.
- Clearly and effectively communicating with all members of the ministry team, as well as volunteers, parents, and children.
- Assisting with administrative duties that facilitate our programs such as ensuring all events have current and correct information on our parish calendar and website, reserving rooms for events, sending email reminders, etc. to volunteers, parents, and others.
- Assisting with Sunday morning worship in our Early Church service, which is designed to meet the spiritual needs of elementary-age children and younger, and their families.

Requirements

The Ministry Assistant must meet the following requirements

- Have a warm and open demeanor and a heart for ministry to children, youth, and their families.
- Be a mature and faithful Christian who will pursue one's own discipleship to better nurture the spiritual formation of others.
- Complete the Episcopal Church's Safeguarding God's Children training and pass a background check.
- Have a valid driver's license and pass a driving history check.
- Have excellent written and verbal communication skills.
- Be utterly reliable and on-time for all programs.
- Be a capable administrator and organizer of others.
- Be able to support and affirm LGBTQ+ children, youth, and families.

Please send inquiries or Letter of Interest and a Resume to the Rev. Brin Bon at brin@gsaustin.org by Friday, July 21, 2023. Position will ideally begin in early August.