Presbytery of Lake Huron

Covenant with Interim Pastor

In accordance with G-2.05b of the *Book of Order*, the Session of _____

Presbyterian Church, _____, Michigan enters into an agreement with _____ to serve the above congregation.

The Session, being satisfied with your qualifications and trusting that your ministry in the Gospel will be to our spiritual benefit, is agreed upon the following covenant:

1. That _____ will begin service on _____ and will be accountable to the Session, and responsible to the Presbytery through the Commission on Ministry and Ministry Preparation during the period of this covenant agreement. This agreement is for a period of _____ months, after which it may be extended on a recommendation of the Commission on Ministry and Ministry Preparation and approval by the Presbytery. This agreement may be terminated by either party on 30 days written notice.
2. This covenant agreement is for **full / part-time** (circle one) pastoral leadership. Responsibilities will be as follows: (the Session shall provide a list of specific duties to be performed. If the position is part-time, the number of hours per week shall be specified.)

Responsibilities of Interim Pastor (Check those that apply to your situation)

____ Lead worship and preach _____ times each month

_____ Session Meetings/Committee Meetings

_____ Administrative Tasks

_____ Pastoral Care

_____ Bible Study/Sunday School/Confirmation Class

Other Duties: _____

_____

Time Expectations (per week) _____

Specific Days in Ministry (if applicable) _____

3. The terms of this covenant agreement shall be:

Compensation* (as applicable)

Cash Salary: _____

Housing Allowance:_____

Benefits in Addition to Cash Salary

PCUSA Pension Dues _____
Medical Coverage _____

Social Security/Medicare (employer's share)

(Multiply Cash Salary by 0.0765) _____

Accountable Business Reimbursements

Telephone calls _____

Continuing Education _____

Book Allowance _____

Travel Reimbursement @ current IRS rate _____

Other: _____

Non-cash Benefits

Annual Vacation minimum is four (4) weeks including four (4) Sundays.

Annual Study Leave is two (2) weeks including two (2) Sundays.

Important Effective July 9, 2023, all minister terms of call shall include, at a minimum, “provision for a minimum of twelve weeks paid family medical leave”. Book of Order, G-2.0804.

4. In the event that the Interim has not secured a new position by the time service to this church is concluded, this church will:
    a) Provide full compensation for one additional month or until service in a new position begins, whichever occurs first.
    b) Provide full pension/major medical dues for 90 days or until service in a new position begins, whichever occurs first.

5. A mutual evaluation of the relationship between the Session and the pastor will occur after three months of service. An appropriate committee of Session may represent the Session in the evaluation process.

6. At the termination of the agreement, the Session and the pastor agree to participate in an evaluation of the period of service by the pastor.

CERTIFICATIONS

A. This Covenant Agreement was approved by the Session on _____

_____
Clerk of Session

B. This Covenant Agreement was approved by the Commission on _____

_____
Chairperson, Commission on Ministry

ACCEPTANCE

This is to certify that I accept this Covenant Agreement and agree to serve as **Interim Pastor.**

_____ _____

(Date) (Signature)