

## **PAYMENT AGREEMENT**

2020-2021 School Year:

### **PLEASE SIGN AND RETURN THIS PAGE**

#### **REGISTRATION FEES:**

A \$150 nonrefundable registration fee per child is due at the time of registration.

#### **SCHOOL BILLING**

Tuition is due on the 1<sup>st</sup> for the current month. Make checks payable to CTKELC. After the 5<sup>th</sup>, a late fee of \$35.00 will be assessed. If payment is not received after the grace period, and provisions have not been made to pay the past due balance, your child may lose their space in our program. If you are out of town or if there is a school holiday when tuition is due, it is your responsibility to plan for payment. A \$35.00 fee will be charged for any returned NSF checks. If you cannot make your payment on time, please contact the office ***prior*** to the due date to request an alternate payment plan.

#### **LATE PICKUP FEE**

It is imperative that you pick up your child on time. We realize there can be extenuating circumstances, but please keep in mind that our teachers have other commitments following school hours. There is a charge of \$1 per child for every minute of tardiness after 6pm. If you will be late, please call the office (208) 765-6736. If we are unable to reach you, we will call the first person listed with permission to pick up.

#### **TERMINATION OF SERVICES**

If you withdraw your child from school, you obligate yourself for the full payment of tuition through the end of the month that your child is enrolled. Please give at least two weeks written notice before termination. We reserve the right to terminate care if tuition has not been paid.

**I have read the Handbook for Christ the King ELC and I agree to abide by the policies listed including the Payment Agreement.**

**Printed Name:** \_\_\_\_\_

**Driver's License Number:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Child's Name:** \_\_\_\_\_

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