

Cheyenne County Hospital Board Meeting

Thursday, April 17, 2025

The Cheyenne County Hospital Board met in regular session on Thursday, April 17, 2025, at 8:30 a.m. in the Clinic Conference room. Board members present were Sondra Bracelin, Ruth Milliken, Carol Partch, Ericka Wieck and Ryan Murray. Others present were Jeremy Clingenpeel, CEO; Les Lacy, VP GPHA; Heidi Tice, CFO; Shawna Blanka, COO/recorder; Connie Barnes, Interim CNO, Emily Loyd, Radiology Manager and Jessica Matthies, Cheyenne County Kansas Community Foundation.

Ryan Murray Chairman, called the meeting to order at 8:30 a.m.

Approve Agenda: Ruth moved to approve the agenda, Sondra second, motion carried.

Visitors/Public Comment: Jessica Matthies, Cheyenne County Kansas Community Foundation

The Enhancement fund that the hospital board set up was intended for the annual net income be distributed to the organization for tuition reimbursement, incentive-based recruitment expenses and bonuses, incentive-based retention expenses and bonuses, professional development programs, employee training and certifications, employee orientation training expenses, educational programs, other educational needs of the organization and its employees, scholarship opportunities, and/or any employee training and education enhancements as deemed appropriate by the organization.

There can be separate funds inside this fund for projects or if money is given for a specific area. There are 3 board members who have portal log-in access.

This year the spendable balance is \$1077.71. This can be accessed by filling out the form for request and getting it to the foundation and they will cut a check.

Approve Minutes: Sondra made a motion to approve the regular board minutes, Ruth second, motion carried.

Department Head report: Emily Loyd, Radiology Manager

Emily reported that they are fully staffed with herself, Jodie Cahoj, Wendy Fritz and Mary Ruth Burkett in radiology and Shaley Deeds and Chelsi Erway in Ultrasound.

The new DR and portable x-ray are working great, and they love it! It has put us up a step in technology with this system. The larger panels have reduced the number of x-rays on a patient, which is a good thing.

They will have a Nex-Gen student that is interested in radiology and there were several others that were not selected, and she has invited them to come in during the summer if they would like to observe.

There are 3 techs including herself that are due for continuing qualification requirements. These are to be done every 10 years and must be done in each certification that a tech has like radiology and CT.

Board Treasurer Report – Ruth Milliken

The report was in the packet. The report shared for the month end of March 31, 2025 general account \$19,496.31; memorial account, \$22,567.18; The Bank, \$1,489,531.03. CD at The Bank \$600,000. Total available funds as of March 31, 2025, are \$2,168,439.44. She reported

the CD at FNB was cashed out \$2379.99 and put into the enhancement fund as there was a time constraint and her and Ryan made an executive decision.

It was discussed about moving the money in the CD at The Bank and putting it into the enhancement fund. The money at a bank is insured by the FDIC where it is not if it is in the enhancement fund. Les and Heidi said that public funds should not go to the enhancement fund as they are considered at risk. The funds that come from the county to the board would be considered public funds. It was asked if the interest could be used and still feel that it would be public funds. The memorial money given to the hospital could be put into the enhancement fund.

Carol moved to approve the cashing of the CD at FNB and putting it into the enhancement fund. Ericka second, motion carried.

Carol moved that the President and Treasurer of the board to have authority to make emergency financial adjustments for the board, Ericka second, motion carried.

Discussion on the new account to be opened at Western State Bank, and the name on it should be Cheyenne County Hospital Board of Trustees. Ryan moved to take \$19,496.31 from The Bank to deposit into the new account at Western State Bank, Sondra second, motion carried with Ericka Wieck abstaining from vote.

Sondra moved to approve the treasure report, Ericka second, motion carried.

Board member report: None

Financials: Heidi Tice, CFO:

She reported that March had 86 acute days, compared to 49 last year bringing the year-to-date to 242 compared to 103 last year. The swing bed days were 126 compared to 52 last year bringing the year to date to 237 compared to 138 last year. Year-to-date expenses include \$161k contract CRNA; \$148k contract nursing and \$92k contract providers.

The cost report is completed, and we owe \$787,513 and of that \$323,699 will be asked from Nex-Gen. She has adjusted prices in Sr. Life and brought them down. She is requesting \$463k from the board and this is to be paid before the middle of May. Carol moved to take the \$463 from the board funds to transfer to the hospital, Ruth second, motion carried.

She reported that a full charge master review will be done in June to look at all departments charges, codes and billing the right amount along with an internal review of charges. She stated that the operating expenses are high and making an attempt to control them.

Chief Nursing Officer: Connie Barnes, Interim

Connie reported that there is one FT regular staff member working nights and the rest is agency. She just hired a nurse that will work PRN that is from the area and a LPN was hired PRN status. Tim is retiring April 28 but is staying PRN status. She is working on mentoring for new grads. Nurse week is next month and they will be celebrating.

The nursing staff completed the IV insertion competencies during the first quarter.

QAPI/Safety report: Shawna Blanka, COO

- a. On March 6th, the HBOT hit 1000 dives.
- b. 1st qtr. QAPI report – Highlighted Emergency room (Brenda); Infection Prevention (Ashley); Obstetrics (Danielle); Pharmacy (Tammi) and the Clinic (Jessica) for putting in new QAPI projects.
- c. 1st qtr. Risk report – 41 SOC1; 39 SOC2; 0 SOC3 and 0 SOC 4; 3 great catches, 1 Near Miss and 3 NCI. Issues addresses were AMA, billing related, procedure/test, infection control, medication events, security/safety, complaints, and HIPAA.
- d. Conditions of Participation new ones for 2025 are emergency services and obstetrics. The obstetric measures they are doing in 3 phases. We are reviewing and since we deliver babies, we are pretty good. Danielle and Brenda will be attending the

Kansas Perinatal Quality Collaborative conference next week which have resources to improve quality of care for mothers and babies.

CEO Report – Jeremy Clingenpeel, CEO

Jeremy's report was in the packet. He shared that there are several grant opportunities that are being explored for equipment such as an automatic chest compression device. He said that the Patterson Family Foundation is being explored for grant opportunities for maternal health education and potential ways to grow the OB department.

The Chief Nurse is currently being onboarded and looking at a possible start date of June 2.

The Bird City Clinic project has been redesigned with no steel and a canopy vs no canopy with the hope of bringing down the costs some. The updated designs were handed out to the board. He said that the local contractors will be contacted again. It was asked if any more money has come in and it was reported that it is still at \$400k.

GPHA report – Les Lacy

Les' report was in the packet which includes the GPHA monthly newsletter. He reported that the Medical Staff Bylaws are finished, and they are now working on the Rules and Regulations.

He shared a video on Cybersecurity for the Board and 'what they should know', presented by Tom Walsh, tw-Security.

He shared education on the Kansas Open Record Act.

Old Business:

- a. **CCKCF Enhancement fund** – This was covered under the treasurer report.
- b. **Bird City Clinic** – Was covered in the CEO report.

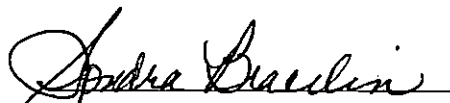
New Business: none

Executive Session: Jeremy requested an executive session for 10 minutes for non-elected personnel and to include all board members, L. Lacy; H. Tice, S. Blanka and C. Barnes. Ericka moved that the board recess for an executive session to discuss the performance of individual staff members in order to protect their privacy pursuant to the non-elected personnel exception under KORA and that the open meeting shall resume at 10:33 a.m. Ruth second, motion carried. Ryan moved to extend the executive session for another 5 minutes. The board returned to the open session at 10:38 a.m., and no decisions were made.

Announcements:

The next board meeting is Thursday, May 15 at 8:30 a.m.

Sondra moved to adjourn the meeting Ericka seconded, motion carried.


Sondra Bracelin, VC/Secretary


Shawna Blanka, Recorder