

St. Paul Lutheran Church
Council Meeting Minutes
Monday, March 30, 2020

Attendees via ZOOM: Pr. Kyle Backhaus, Margaret Hand, Michelle Bohm, Stefanie Trakel, John Rische, Tim Allman, Brad Ten Pas, Tom Splittgerber, Jim Marshall, Donna Felch & Jane Marotz

Excused:

Guests:

Topic	Discussion	Action	Responsible Party
Call to Order		President Margaret Hand called the meeting to order at 7 pm.	
Opening Prayer		Pr Kyle opened with prayer.	
Financial Overview	Stefanie prepared an overview of financials and estimates through the end of the fiscal year. Based on current assumptions and approval of a CARES Act loan, we will end the year with little to no deficit.	Stefanie will continue to update the Council with updated financials and revisions to year end estimates. Jim Marshall moved that we continue to retain and pay staff their average wages through the end of the fiscal year. Tim Allman seconded the motion. Motion carried. Margaret Hand is responsible for drafting the message to staff concerning this staffing/wage decision.	Stefanie Trakel Margaret Hand
CARES Act	Stefanie presented information on the Corona Virus legislation called the CARES Act and the implication for St. Paul. The CARES Act includes a program that enables small businesses and non-profits to apply for a loan to cover 8 weeks of wages and utilities. This loan will be forgiven if all staff are retained and are continued to be paid their average wage.	Margaret Hand made the motion that Stefanie has the authority and approval to proceed with the application for the CARES Act loan. Tim Allman seconded. Motion carried.	
Line of Credit	The Council would like to secure a line of credit so that we have the ultimate flexibility as we face an uncertain future. According to our Constitution and Bylaws, Congregation approval would be needed if we want to move forward with this.	Tom Splittgerber made a motion that recommends that as soon as Stefanie has completed the CARES Act application, she should investigate a \$600,000 line of credit and present that to the Council, which would then need to go to the Congregation for approval, along with defining the terms on which it would be used. John Rische seconded the motion. Motion passed.	Stefanie Trakel

Members in Need	The Council discussed the current calls to members and asked about members who need help.	Council will be regrouping on individual plans for people who need help.	Church Council
Call Update	We have received a new Call List, however at this time the District has requested that all Calls be temporarily suspended until the pandemic crisis is over.		
Adjournment	Please watch your email for the next Council Meeting.	A motion was made by Margaret Hand to adjourn the meeting at 9 pm. Seconded by Brad Ten Pas. Motion carried unanimously.	
Closing Prayer		Tim Allman closed in prayer.	